

HANCOCK COUNTY BOARD OF EDUCATION

April 5, 2004

The Hancock County Board of Education met in regular session on Monday, April 5, 2004, in the Board Room, New Cumberland, commencing at 7:00 p.m. Board Members present: Joe Barnabei, John Manypenny, and Craig Andrews, President.
Board Members absent: Ronald Daugherty, and Chris Fair.

The minutes of the special meeting of March 8, 2004, special meeting of March 22, 2004 and the regular meeting of March 22, 2004, were presented for approval.

John Manypenny moved and was supported by Joe Barnabei that the minutes be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

CALLERS

INFORMATION

A. Student/Staff Recognition

Joshua Oyster – Oak Glen High School reported that with the weather lately, the pace of activities for Oak Glen has been greatly slowed down. Over half of the outdoor spring sporting events have been cancelled; Key Club did hold a successful Sadie Hawkins dance; Last Friday, Oak Glen Band earned a superior rating at the Region I Band Festival.

Ashley Sobotka – Weir High School, was not in attendance.

B. Update Oak Glen Middle School

Mr. Kaser reported that the rain has slowed down the progress some at the new middle school; in 2 to 3 weeks classrooms will begin being painted; air handlers were delivered today; section B, roof is complete, progress is coming along and we still expect it to open on time.

C. The Education Alliance – Robert DeFrancis – Mini Grants

Debby Churella	Wind Catcher Reflection
Rose Marie Cusick	Who's On First
Anne Ford	I'll Be Seeing You – The Music of World War II
Linda Pappas	Do You Know?

Mr. Robert DeFrancis from the Education Alliance presented the above teachers with their grant. Each teacher gave a brief description of their project. Total amount awarded to Hancock County was \$1,444.63.

D. Robert Glass

Mr. Glass gave his annual report regarding. Mr. Glass stated that he has 177 students with 389 contacts being made. Mr. Glass reported that the Easy Caller will be used for another year, concentrating on the high school students; Juvenile Mediation, there has been 12 referrals by Mr. Glass; Lice education, Mr. Glass stated that battles are still being fought; Counseling services, Mr. Glass stated that the counseling is being done at the schools which really benefits students in the northern end of the county; S.M.A.R.T. program has been in effect for 3 years, with 177 students/ 43 @ Elementary level; Juvenile Justice System, 8 referrals have been made with 3 of these referrals moving out of state, 17 High School students are on probation and 15 students are in out of home placement; Mr. Newbrough is working with 29 students; Had a March Madness promotion with 5 elementary schools; DHHR, working well together. Mr. Glass stated that with the attendance policy approved by the State not being as tough as before, we are seeing the enrollment percentage falling. Mr. Glass stated that next year he believes more students and parents will be going before the Magistrates. Mr. Joe Barnabei asked as board is there anything else they could do and Mr. Glass stated that no, the board has been very supportive.

E. Marketplace for Kids – Leanne Moorman

Ms. Moorman reported that Wal Mart is funding this project with the help of area businesses sponsoring children. 50 children from grades 5, 6, & 7, this summer will be chosen to attend. This program will allow the children to create their own small business. Ms. Moorman stated that the Bank at School has slowed down quite a bit.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. **PERSONNEL**

1. **ASSIGNMENT -- VOLUNTEER**

It is recommended that the following be approved, effective the 2003-04 school year:

<u>Name</u>	<u>Position</u>
Mark Shenton*	Girls' Softball Volunteer at Oak Glen High

* Has met all requirements

2. TRANSFER -- CERTIFIED

It is recommended that the following transfer be approved, effective the 2004-05 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Rebecca Phillips	Teacher (LD) (RIF) New Manchester Elem.	Teacher (LD) Oak Glen Middle/Countywide
Chris Humberson	Assistant Principal A.T. Allison	Assistant Principal Oak Glen Middle School 220 days
Donna Popovich	Dean of Students Oak Glen Middle School	Assistant Principal Oak Glen Middle School 220 days
** Irwin Stukins	** Principal Jefferson Elementary	Principal Weirton Heights Elementa 210 days

** Will be announced Monday

3. TRANSFER -- CLASSIFIED

It is recommended that the following transfer be approved, effective the 2004-05 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Dawn Hauser	Secretary II Jefferson Elementary	Secretary II Oak Glen
Middle/Countywide	210 days, 8 hours	220 days, 8 hours

Mr. Kaser presented personnel items 1-3, stating that Mr. Stukins was selected for the Principal at Weirton Heights Elementary School, with that noted, recommended approval.

Joe Barnabei moved and was supported by John Manypenny that personnel items 1-3 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

B. FINANCE

1. List of Bills

It is recommended that the list of bills be approved for payment.

Mr. Kaser presented the list of bills and recommended approval.

John Manypenny moved and was supported by Joe Barnabei that the list of bills be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

2. Bank Depositories – FY 2005

The following banks are being recommended as the depositories for fiscal year 2005. Pending approval by prosecuting attorney.

Hancock Savings	Payroll Account
Wesbanco	General Account

Mr. Kaser presented item 2 and recommended approval.

Joe Barnabei moved and was supported by John Manypenny that item 2 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

C. MISCELLANEOUS

1. Student Acceptance

It is recommended that the following student acceptance be approved, for the 2003-04 school year.

CODE: HCXSS

Mr. Kaser presented item 1 and recommended approval.

John Manypenny moved and was supported by Joe Barnabei that item 1 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

2. Student Release

It is recommended that the following student releases be approved, for the 2004-05 school year.

CODE: BCXCG

Mr. Kaser presented item 2 and recommended approval.

Joe Barnabei moved and was supported by John Manypenny that item 2 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

3. Approval of Invoices

Request authorization to pay invoices pending approval of the School Building Authority.

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
Sayre Electric	OGMS	\$ 57,510.00
Colaianni Construction	OGMS	\$604,800.00
Scalise Industries	OGMS	\$105,819.75

Mr. Kaser presented item 3 and recommended approval.

John Manypenny moved and was supported by Joe Barnabei that item 3 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

4. Request of Overnight Field Trip

Approval for an overnight trip for Oak Glen Band to Orlando Florida, May 28 - June 2, 2004. List of students/chaperones (pending fingerprints) and itinerary attached.

Mr. Kaser presented item 4 and recommended approval.

Joe Barnabei moved, with question, and was supported by John Manypenny that item 4 be approved.

Mr. Barnabei stated that he didn't think Oak Glen High School had a band, Mr. Kaser stated that they have a concert band.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

5. Request of Overnight Field Trip

Approval for an overnight trip for Oak Glen Drama Students to State Thespian Competition, April 14 - April 18, 2004. List of students/chaperones attached.

Mr. Kaser presented item 5 and recommended approval.

John Manypenny moved and was supported by Joe Barnabei that item 5 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

6. Work Based Learning Sites

It is recommended that the following work locations be approved as Work Based Learning Sites for students in Hancock County.

1. Hilltop Animal Hospital – Paris, PA.
2. Busy Beaver – East Liverpool, OH

Mr. Kaser presented item 6 and recommended approval.

Joe Barnabei moved and was supported by John Manypenny that item 6 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

7. New Course

It is recommended that a new course be added to the high school curriculum.

Applied Language Arts

Mr. Kaser presented item 7 and recommended approval.

John Manypenny moved and was supported by Joe Barnabei that item 7 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

8. Calendar – 2004-2005 School Year

It is recommended that the (attached) calendar for the 2004-2005 school year be approved.

Mr. Kaser presented item 8 and recommended approval.

Joe Barnabei moved, with question, and was supported by John Manypenny that item 8 be approved.

Mr. Barnabei asked if the OS days could be made up. Mr. Kaser answered that yes, after March 1.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

9. Textbook adoption

The following textbooks are being recommended for adoption for the period of 2004-2010:

Grades K-6 – Social Studies, including Grade 4 WV Studies
Harcourt Horizons; Copyright 2003
Harcourt School (publisher)

Grades 7 -- Geography
World Geography; Copyright 2003
McDougal Littell (publisher)

Textbook adoption (continued)

Grades 8 – WV Studies

West Virginia: The History of an American State; Copyright 2004
Clairmont Press (publisher)

Grade 9 – United States Studies to 1900

Glencoe: The American Journey; Copyright 2003
Glencoe / McGraw-Hill (publisher)

Grade 10 – World Studies to 1900

Glencoe: World History; Copyright 2003
Glencoe / McGraw-Hill (publisher)

Grade 11 – 20th / 21st Centuries Studies

The Americans: Reconstruction to the 21st Century; Copyright 2003
McDougal Littell (publisher)

Grade 11-12 – Economics

Glencoe Economics: Principles and Practices; Copyright 2003
Glencoe / McGraw-Hill (publisher)

Grade 9-12 – Geography

Glencoe World Geography; Copyright 2003
Glencoe / McGraw-Hill (publisher)

Grade 9-12 – Civics / Government

Magruder's American Government; Copyright 2004
Pearson / Prentice-Hall (publisher)

Grade 11-12 – Sociology (*not a state-coordinated adoption*)

Glencoe Sociology and You; Copyright 2003
Glencoe / McGraw-Hill (publisher)

Grade 11-12 – Psychology (*not a state-coordinated adoption*)

Holt Psychology: Principles in Practice; Copyright 2003
Holt, Rinehart & Winston, a division of Harcourt, Inc. (publisher)

Grade 12 – AP Psychology (*not a state-coordinated adoption*)

Introduction to Psychology; Copyright 2002
Thomson Learning / Wadsworth (publisher)

Grade 11-12 – Law Studies (*not a state-coordinated adoption*)

Street Law: A Course in Practical Law; Copyright 1999
Glencoe / McGraw-Hill (publisher)

Grade 10-12 – Civil War History (*not a state-coordinated adoption*)

With My Face to the Enemy: Perspectives on the Civil War; Copyright 2002
Social Studies School Services (publisher)

Grade 12 – AP US History (*not a state-coordinated adoption*)

The American Nation: A History of the United States, 11th ed.; Copyright 2003
Pearson / Prentice Hall (publisher)

Grade 12 – Honors American History (*not a state-coordinated adoption*)

The American Pageant; Copyright 2002
Houghton Mifflin (publisher)

Mr. Kaser presented item 9 and recommended approval.

Joe Barnabei moved and was supported by John Manypenny, with question, that item 9 be approved.

Mr. Manypenny asked who determines the textbooks that are to be adopted. Mr. Rick Barnabei stated that each school has a representative and they have meetings to determine the books being chosen.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

10. Approval of Architect

It is recommended that the Architect/Engineering firms interviewed by the Board on March 29 & 30 be ranked in the following order of preference:

1. McKinley & Associates
Wheeling, WV
2. Shaeffer & Madama - Riccioti, Bolog & Partners Architect
Wheeling, WV Youngstown, Ohio
3. Architectural Vision Group LTD
St. Marys, WV

It is further recommended that the Superintendent be given permission to negotiate a contract to be brought to the board for approval at a later date. The negotiation will include ongoing and comprehensive services with McKinley & Associates for the next sixty (60) month with three (3) successive one year renewal periods following the original term based on mutual consent of both parties.

Negotiation would include, but not be limited to planning, programming, architectural/engineering design and construction administration for all projects, in all schools in the county that will be affected by the new consolidated High School, as described in the current CEFPP, as amended and updated in August 2002.

Mr. Kaser presented item 10, Mr. Kaser stated that with having an ongoing relationship with an architect firm, the board will not have to advertise for a firm for every project. Mr. Kaser stated that the architect's fee is set by the SBA and that hourly fees would be negotiated at the beginning and be the same for each project. Mr. Joe Barnabei stated that he didn't like to approve anything that went longer than his term on the board, but stated that this is a good thing. Mr. Kaser stated that the contract will have an escape clause added.

Joe Barnabei moved and was supported by John Manypenny that item 10 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

11. Student Acceptance

It is recommended that the following student acceptance be approved, for the 2004-05 school year.

CODE: HCXWAW

Mr. Kaser presented item 11 and recommended approval.

John Manypenny moved and was supported by Joe Barnabei that item 11 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

OLD BUSINESS

Mr. Kaser stated that his evaluation will be upcoming and that next year the board will have to revise the policy in regards to the Superintendent's evaluation to coincide with Policy 5309.

NEW BUSINESS

Mr. Kaser stated that the county has received a \$480,000.00 grant from the SBA to replace the Honeywell system at Oak Glen High School; this is to be matched by \$120,000.00 by the county. Mr. Kaser stated that he hoped to have this completed by next heating season.

Mr. Kaser stated that at the counties request we have delayed our funding for the new consolidated high school, we now have until December of 2005 to get a bond levy passed. Mr. Andrews stated that in the long run this will help the county. Mr. Kaser stated that by doing this it benefited both the SBA and the county.

COMMUNICATIONS

Mr. Kaser stated that the board received a letter from a parent in their packet. Mr. Kaser stated that he did research on this and gave the board a report in regards to the letter.

POLICY ISSUES

1. The following policies are being recommended for revisions.

IGEC	Adult Education/Adult Participation in Secondary Career & Technology Education Classes.
IKE	Promotion/Retention/Demotion
GCA	Coaching
IHA	Evaluating Pupil Progress

Mr. Kaser presented policy IGEC, IKE, GCA, and IHA, and recommended approval.

John Manypenny moved and was supported by Joe Barnabei, with question, that policies IGEC, IKE, GCA, and IHA be approved then for their first readings.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

MEETINGS

April 19, 2004	7:00 p.m.	Regular Meeting, Hancock County Board of Education Allison Elementary, Chester
April 20, 2004	4:30 p.m.	Reconvened Meeting of March 22, 2004 Board of Education Board Room, New Cumberland
April 28, 2004	4:30 p.m.	Special Meeting, Hancock County Board of Education Board Room, New Cumberland Purpose of this meeting: Budget Hearing and approval

Mr. Kaser stated that a quarterly meeting with the employee groups needed to be scheduled as well as three expulsion hearings, his evaluation, a work session, and transfer hearings. The transfer hearing meeting will be held on April 28, 2004. The expulsion hearing, superintendent's evaluation and the work session will be scheduled at a later time.

With no further business before the board, Mr. Andrews indicated that he would accept a motion to adjourn.

John Manypenny moved and was supported by Chris Fair that the meeting be adjourned.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair and Andrews, President.

The meeting was adjourned at 8:25 p.m.

Craig Andrews, President

Danny A. Kaser, Secretary