

HANCOCK COUNTY BOARD OF EDUCATION

April 19, 2004

The Hancock County Board of Education met in regular session on Monday, March 22, 2004, at Allison Elementary School, Chester, commencing at 7:00 p.m. Board Members present: Joe Barnabei, John Manypenny, Ronald Daugherty, Chris Fair and Craig Andrews, President.

The minutes of the special meeting of March 29, special meeting of March 29, and the special meeting of March 30, 2004 were presented for approval.

John Manypenny moved and was supported by Ron Daugherty that the minutes be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

The minutes of the regular meeting of April 5, 2004 were presented for approval.

Joe Barnabei moved and was supported by John Manypenny that the minutes be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

Abstained: Daugherty and Fair.

CALLER

Helen Lott addressed the board stating that she had previously addressed the board at the March 8th board meeting and was told that handicap signs and parking spaces would be added at Oak Glen as soon as possible and as of today, they are still not up. She also stated that she has spoken with Mr. Fernandez in regards to railing by the docking area being broken and was told that it would be fixed, it has not been fixed as of today also. Mrs. Lott stated that she was concerned about the funding provided, stating that the SBA gave the county \$350,000.00 towards this project and she is worried that the money will be spent for other things. Mr. Kaser stated that the money can not be spent for anything besides what it is assigned to and that the signs had to be ordered and arrived last week, but Mr. Danford wasn't available to instruct where they were to be installed, but that they should be installed this week. Mr. Kaser stated that he was unaware of anything concerning the loading dock. Mr. Fernandez was not in attendance. Mr. Kaser stated that in regards to the renovations to Oak Glen, the bids have come in and everything is okay except the bid for masonry work, it came in too high, and if the bids don't come down, he may have to come to the board and ask for more money or recommend a design change. Mrs. Lott asked if there was any reason why the board wouldn't approve the extra money needed, if it came to that. Mr. Kaser stated that he wasn't sure how much extra money would be needed at this time and they would have to wait and see what the bids came in at.

INFORMATION

A. Student/Staff Recognition

Joshua Oyster – Oak Glen High School reported that less than a month remains for the senior class at Oak Glen; Key Club attended State Convention and received many honors, Randy Elliott was named Advisor of the Year; Oak Glen's theatre group received the honor for "Outstanding Play" at the WV State Drama Festival for their performance of "Tales of Trickery". The play will be performed this Friday and Saturday; Westest will be administered to sophomores starting Tuesday; National Honor Society will be held next Monday; spring athletics are about midway through their season, in track, Ashley Benavides broke the record for the girls' 400m race.

Ashley Sobotka – Weir High School was not in attendance.

B. Update Oak Glen Middle School

Mr. Kaser reported that the work is continuing. Roof is totally enclosed. Roofers are measuring for the metal roof, interior- they are wiring and running cable. Mr. Kaser stated that there are about 60 people working in all the areas.

C. Faculty Senate and School Improvement Council

Jefferson Elementary School

Mr. Stukins introduced staff in attendance.

Tracy Austin, on behalf of Faculty Senate reported that the last year of Jefferson Elementary has been productive and successful. Jefferson received an award from Dr. Stewart for meeting adequate yearly progress, having high scores in specific academic areas and showing notable improvement on last year's state test. Jefferson has continued many programs, teachers tutor before and after school; curriculum committee has established weekly meetings; teachers have attended trainings; Title I works hard for the school thanks to them, Jefferson was one of only three schools in the county to be recognized as a West Virginia Title I Distinguished Schools; Positive Pride Program, students work towards earning sashes and pins; a student placed sixth in the county spelling bee, making them an alternate for the regional spelling bee; several guests visited the school, camp fire, target ambassadors from the high school, County Commissioners Dan Greathouse and Jeff Davis read to the students. The faculty and staff at Jefferson have worked hard to make Jefferson's last year one of its best.

Lynn Delekta, on behalf of the Local School Improvement Council reported that Jefferson's LSIC strives to improve student knowledge, academics and pride for the betterment of the community. Objectives: Library; Positive Pride Program; Red Ribbon Week; No Child Left Behind; Honor Roll; All School Field Trip.

Oak Glen Middle School

Mr. Strader, Principal of Oak Glen Middle introduced staff in attendance.

Annette Littleton, on behalf of the Faculty Senate gave a power point presentation highlighting: Student Organizations – Conflict Management; Band; Chorus/Show Choir; Newspaper; Yearbook; Student Council. Partner In Education – Hancock Savings Bank; Honor Roll Breakfast; Academic Banquet; giving testing assistance and tutoring students. Recognition – J.D. Rockefeller “Cool School”, East Liverpool Review “School Spotlight”, Making Middle Grades Work. Class Activities – News Broadcast, Geography Projects, Writing Projects, Graphing Calculators, Focus on Studies; Student Activities – NASA Challenger Center trip, Career Center visits, Academic Games, Assemblies/Dance, Washington, D.C. Athletics – Volleyball, Football, Basketball, Wrestling, and Track.

Lori Stauffer, on behalf of the Local School Improvement Council reported that Oak Glen Middle School is helping with the No Child Left Behind by helping with tutoring and re-teaching students. Oak Glen Middle School held a Career Day which was really a success.

Allison Elementary School

Linda Robinson introduced staff in attendance.

Peggy Patterson, on behalf of the Faculty Senate reported that some of this year's highlights were: Annual spelling bee; Geography Bee; Science Fair; Teacher of the Year nominee – Lori Teaff; 40th anniversary of the Chester Primary section of Allen T. Allison Elementary School; new phone system has been installed; new flower box for the new sign was purchased by the Local School Improvement Council. Ms. Patterson gave committee reports and grade level reports.

Rose Mary Morris, on behalf of the Local School Improvement Council reported that according to the 2002-03 Stanford Achievement Test the 4th grade scored 52%-80% in the top 2 quartile; 5th grade scored 58%-80% in the top 2 quartile; 6th grade scored 57%-79% in the top 2 quartile. Strategies that were and are being used to prepare for the test are: Following the CSOs; Title I ordered materials pertaining to the CSOS and worked with the classroom teachers to bring extra resources in Reading and Math into the classroom, after school tutoring is provided by Title I all year long. Teachers used the program “I-Know” to help students familiarize them with the Westest format. Allison received the Westest Grant which helped with students being tutored after school by teachers, a newsletter went home to parents to inform them about the test and give tips for helping at home. Pencils were purchased with the saying” Do Your Best On The Test”, with each student receiving two of them. PTA will supply juice for the break during the test.

Mr. Joe Barnabei stated that the board doesn't realize what goes on in school and he stated that Hancock County has an exceptional staff, stating that the work that everyone does, does not go unrecognized. Mr. Kaser stated that the board has been busy for the past couple of years and they lose sight of what goes on in the school and that they appreciate the quality of people, the parents and the community for their support.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. TRANSFERS -- CERTIFIED

It is recommended that the following transfers be approved, effective the 2004-05 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Diana Bozica (Resource)	Teacher (Grade 3) Allison Elementary	Teacher (Computer Lab) Allison Elementary
Diana Mikula	Teacher (Grade 3) Weirton Heights Elem.	Teacher (Grade 2) Weirton Heights Elem.
Marjorie Kasper	Teacher (Grade 4) Weirton Heights Elem.	Teacher (Grade 3) Weirton Heights Elem.
Pamela Mendrick	Teacher (Grade 2) Jefferson Elementary	Teacher (Grade 3) Allison Elementary
Debra Dunham (Resource)	Teacher (Grade 3) New Manchester Elem.	Teacher (Computer Lab) Liberty Elementary

2. ASSIGNMENT -- VOLUNTEER

It is recommended that the following be approved as a volunteer:

<u>Name</u>	<u>Position</u>
William Giebell	Girls' Softball Volunteer at Weir High

3. RETURN FROM LEAVE OF ABSENCE

It is recommended that the following be approved to return from military leave of absence, effective 4/28/04:

<u>Name</u>	<u>Position</u>
Robert Wilson	Teacher (Welding) Rockefeller Career Center

4. TRANSFERS -- CLASSIFIED

It is recommended that the following transfers be approved, effective the 2004-05 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Dorothy Hinerman	Supervisory Aide Liberty Elem. 3.5 hours	Supervisory Aide Liberty Elem. 7 hours

5. TRANSFERS -- CLASSIFIED

It is recommended that the following transfers be approved, effective April 21, 2004:

<u>Name</u>	<u>From</u>	<u>To</u>
Cheryl Thornburg	Supervisory Aide New Manchester Elem. 3.5 hours (RIF)	Supervisory Aide Weirton Heights Elem. 7 hours
Denise Troia*	Supervisory Aide Weirton Heights Elem. 7 hours	Supervisory Aide Broadview Elem. 7 hours

*Employee will take assignment at the beginning of the 2004-05 school year.

6. RESIGNATIONS -- CLASSIFIED

It is recommended that the following resignations be approved, effective the dates indicated:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Reason</u>
Shirley Richards	Supervisory Aide	May 1, 2004	Retirement

Mr. Kaser stated that personnel item 1, the last three names were going to be pulled, after checking schools did not receive the posting via the computer and the vacancy posting is being extended, with those changes noted, personnel items 1-6 were presented and recommenced for approval.

John Manypenny moved and was supported by Joe Barnabei that personnel items 1-6 with correction noted be approved.

Mr. Daugherty asked Mr. Kaser to send a letter to Mr. Robert Wilson congratulating him on serving his country and welcoming him back to Hancock County Schools.

B. FINANCE

1. List of Bills

It is recommended that the list of bills be approved for payment.

Mr. Kaser presented the list of bills and recommended approval.

Joe Barnabei moved and was supported by Ron Daugherty, that the list of bills be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

C. MISCELLANEOUS

1. STUDENT RELEASE

It is recommended that the following student releases be approved, for the 2004-05 school year.

CODE: BCXMB

Mr. Kaser presented item 1 and recommended approval.

John Manypenny moved and was supported by Chris Fair that item 1 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

2. APPROVAL OF INVOICES

Request authorization to pay invoices pending approval of the School Building Authority.

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
Triad	OGMS	\$ 444.00

Mr. Kaser presented item 2 and recommended approval.

Joe Barnabei moved and was supported by Ron Daugherty that item 2 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

3. REQUEST FOR OVERNIGHT FIELD TRIP

Approval for an overnight trip for Weir High Students, Youth in Government, to Charleston, April 22 – April 25. List of students attached.

Mr. Kaser presented item 3 and recommended approval.

John Manypenny moved and was supported by Ron Daugherty that item 3 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

4. STUDENT ACCEPTANCE

It is recommended that the following student acceptance be approved, for the 2004-05 school year.

CODE: HCXJJ

Mr. Kaser presented item 4 and recommended approval.

Chris Fair moved and was supported by Ron Daugherty that item 4 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

5. APPROVAL TO CHANGE LEASE AGREEMENT

At the March 22, 2004 board meeting, the Board granted approval to enter into a lease agreement with Leasing 2, Tampa Florida, for HVAC equipment for the new Oak Glen Middle School, pending approval of the language in the lease by the Board's attorney, Mr. Bill Fahey.

* During the processing time for the lease agreement the interest rate changed.
The new rates are:

Leasing 2	7 year lease
1220 W. Cass Street	84 payments of \$7,146.98 per month
Tampa, FL. 33606	

Interest rate 3.64%*
\$529,191.00 principal
\$ 71,155.32 interest
\$600,346.32 payback
May 1, 2004 thru April 1, 2011

Mr. Kaser presented item 5 and recommended approval.

Joe Barnabei moved and was supported by Chris Fair that item 5 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

6. Bids – Paint Booth Mixing Room

The following bid was received for the John D. Rockefeller IV Career Center Paint Booth Mixing Booth. It is recommended that the bid(s) indicated by the asterisk (*) be approved.

Company
Filtersource

Bid \$ 5,895.10*

Mr. Kaser presented item 6 and recommended approval.

John Manypenny moved and was supported by Ron Daugherty that item 6 be approved.

Ms. Smith stated that the amount will be \$800.00 lower because the bid included installation and the company will not be installing the Paint Mixing Room.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

ADDENDUM

7. REQUEST FOR OVERNIGHT FIELD TRIP

Approval for an overnight trip for Weir High Students, Youth in Government, to Charleston, April 23 – April 25. List of students attached.

8. REQUEST FOR OVERNIGHT FIELD TRIP

Approval for an overnight trip for Weir High Students, to Jackson's Mill, April 28 – April 30. List of students, chaperones, and itinerary attached.

Mr. Kaser presented addendum items 7 & 8 and recommended approval.

Joe Barnabei moved and was supported by Chris Fair that addendum items 7& 8 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

OLD BUSINESS

None

NEW BUSINESS

Mr. Kaser stated that Mr. Hudek invited the board to a service/celebration in honor of Fritz Williams.

Mr. Kaser stated that he had received the annual agreement with WVU Extension Office and stated that this was part of the excess levy and recommended approval for Mr. Craig Andrews to sign the annual agreement.

Chris Fair moved and was supported by Joe Barnabei that Mr. Andrews sign the annual agreement with WVU Extension Office.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

COMMUNICATIONS

None

POLICY ISSUES

1. The following policy is being recommended for replacement of policies JR and JRA

JR/JRA Student Records

Mr. Kaser presented policy JRA, for the second reading and recommended approval.

Chris Fair moved and was supported by Ron Daugherty that policy JRA be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

MEETINGS

April 20, 2004 4:30 p.m. Reconvened Meeting, Hancock County
Board of Education
Board Room, New Cumberland
Purpose of this meeting: Enter Levies

April 20, 2004	4:45 p.m.	Special Meeting, Hancock County Board of Education Board Room, New Cumberland Purpose of this meeting: Budget Workshop
April 28, 2004	4:30 p.m.	Special Meeting, Hancock County Board of Education Board Room, New Cumberland Purpose of this meeting: Budget Hearing
April 28, 2004	5:00 p.m.	Special Meeting, Meeting, Hancock County Board of Education Board Room, New Cumberland Purpose of this meeting: Transfer Hearings
May 10, 2004	7:00 p.m.	Regular Meeting, Hancock County Board of Education Board Room, New Cumberland
May 24, 2004	7:00 p.m.	Regular Meeting, Hancock County Board of Education Board Room, New Cumberland

Mr. Andrews stated that a meeting for the evaluation of the Superintendent needed to be scheduled. The meeting is scheduled for April 28, 2004 at 5:00 p.m.

Mr. Kaser stated that a meeting needed to be scheduled for a meeting with employee groups. The meeting is scheduled for April 26, 2004 at 6:00 p.m.

Mr. Andrews asked if there was a need for an executive session; Mr. Kaser stated that he had two legal issues and one property issue to discuss.

Ron Daugherty moved and was supported by Joe Barnabei that the board convene in executive session.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

The board convened in executive session at 8:11 p.m.

The board reconvened in regular session at 8:55 p.m.

All board members were present.

Mr. Kaser stated that two legal issues and one property issue were discussed in executive session.

With no further business before the board, Mr. Andrews indicated that he would accept a motion to adjourn.

Joe Barnabei moved and was supported by Chris Fair that the meeting be adjourned.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair and Andrews, President.

The meeting was adjourned at 8:57 p.m.

Craig Andrews, President

Danny A. Kaser, Secretary