

HANCOCK COUNTY BOARD OF EDUCATION

June 29, 2004

The Hancock County Board of Education met in regular session on Tuesday, June 29, 2004, commencing at 7:00 p.m. Board Members present: John Manypenny Joe Barnabei and Craig Andrews, President. Board member absent: Ronald Daugherty and Chris Fair.

The minutes of the regular meeting of June 14, 2004 were presented for approval.

Joe Barnabei moved and was supported by Craig Andrews that the minutes be approved.

Motion Carried: Vote yes: Barnabei, and Andrews, President.

Abstained: Manypenny

INFORMATION

A. Update Oak Glen Middle School

Mr. Kaser reported they are installing the air handlers, the roof on the front half of the school is being applied, and they are going to start laying floor tile in the classrooms. Sidewalks are being poured this week. Mr. Kaser stated that everything is coming along really well. Mr. Kaser stated that there is a construction meeting Thursday morning. Mr. Andrews asked if the building was secure, Mr. Kaser stated that it is pretty secure, but that there are a couple of places that aren't, a couple of the bigger windows have yet to be installed.

Mr. Kaser reported that construction on Oak Glen High School started on June 7, 2004, and that there was already a big problem. The utility lines were not where they had originally thought they were and they have to go around them, and because of this there might be additional costs involved. Mr. Kaser stated that all the soffit had been removed, they ran into a problem, an area of the roof, facing the track has rotted out and has to be replaced, this may also be an added expense. Mr. Joe Barnabei asked if that roof wasn't replaced last year, and Mr. Kaser answered that yes it was, but this was under the soffit and that when the roof was installed last year, it was a foam roof and just placed on the existing roof.

Mr. Kaser stated that there is a pre bid meeting at 10:00 a.m. at Oak Glen High School in regards to the heating and ventilation. The actual bid opening is scheduled for July 7th. Mr. Kaser stated that there may be a need for an additional meeting to accept the bids.

B. West Virginia Band Master of the Year – Neil Randolph

Mr. Kaser stated that Mr. Neil Randolph, band director, Oak Glen Middle School, received the West Virginia Band Master of the Year award.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. TRANSFERS -- CERTIFIED

It is recommended that the following transfers be approved, effective the 2004-05 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Erica Sauer	Teacher (Autism Pre-school) Weirton Heights Elementary	Teacher (Pre-school Handicap) Weirton Heights Elementary
Tracy Austin	Teacher (Kindergarten) New Manchester Elementary	Teacher (Grade 3) Allison Elementary
Sharon Marston	Teacher (Title I Math/Reading) Countywide, Base-Broadview	Teacher (Title I Math/Reading) Countywide, Base-Liberty
Patricia LaPosta	Teacher (Title I Reading) Countywide, Base-Jefferson	Teacher (Title I Reading) Countywide, Base-Liberty

2. REMOVAL FROM TRANSFER LIST AND RE-ASSIGN -- CERTIFIED

It is recommended that the following be removed from the transfer list and be re-assigned, effective the 2004-05 school year:

<u>Name</u>	<u>Position</u>
Rose Cusick	Teacher (Title I Reading) Countywide, Base-Broadview
Dorothy Nile	Title I Reading Teacher/Parent Involvement Leader Countywide, Base-Student Services

3. SUBSTITUTES -- CERTIFIED

It is recommended that the following substitutes be approved, effective the 2004-05 school year:
(SEE ATTACHED)

4. ASSIGNMENT -- CLASSIFIED

It is recommended that the following assignment be approved, effective June 10, 2004 through August 20, 2004.

<u>Name</u>	<u>Position</u>	<u>Location</u>
Donald Barr	Mechanic Helper 8 hours/As Needed Basis	Transportation

5. ASSIGNMENT – CLASSIFIED – Extended Summer Program

It is recommended that the following assignment be approved. The program will extend for four (4) weeks during the month of July from 9:00 a.m. to 12:00 noon. The program will start on July 1, 2004 and will end on July 28, 2004, three (3) days per week.

<u>Name</u>	<u>Position</u>	<u>Location</u>
Denise Troia	Supervisory Aide	Transportation

6. TRANSFERS - CLASSIFIED

It is recommended that the following transfers be approved, effective the 2004-05 school year.

<u>Name</u>	<u>From</u>	<u>To</u>
Janet Neely	Supervisory Aide II/III/IV RIF	Supervisory Aide II/III/IV Weirton Heights Elem. 200 days, 7 hours.
Alicia Railing	Supervisory Aide II/III/IV RIF	Supervisory Aide II/III/IV Broadview 200 days, 7 hours
Richard Kaczmarek	Bus Driver #11 Transportation 200 days, 5.75 hours	Bus Driver #60 Transportation 200 days, 5.75 hours
Brady Miller	Custodian II Oak Glen Middle 220 days, 8 hours	Bus Driver #9 Transportation 200 days, 5.75 hours
Cheryl Thornburg	Supervisory Aide II/III/IV Weirton Hgts. Elem. 200 days, 7 hours	Supervisory Aide II/III/I Oak Glen High School 200 days, 7 hours
Sherrie Webb	Supervisory Aide II/III/IV RIF	Supervisory Aide II/III/IV Weirton Hgts. Elementary 200 days, 7 hrs.
Sara Sutton	Supervisory Aide IV Allison Elementary 200 days, 7 hours Kindergarten	Supervisory Aide IV Allison Elementary 200 days, 7 hrs. To Fill a Leave of Absence(Salvati)
Mary Ann Taylor	Supervisory Aide RIF	Supervisory Aide II/III/IV Weir Middle School 200 days, 7 hrs. To Fill a Leave of Absence(Rowe)
Karen Virden	Supervisory Aide RIF	Supervisory Aide II/III/IV Ctywide – Based Weir Middle 200 days, 7 hrs. To Fill a Leave of Absence(Gryskovich)
Delinda Smearman	Supervisory Aide III Allison Elementary 200 days, 7 hours	Supervisory Aide II/III/IV Transportation 200 days, 7 hours To Fill a Leave of Absence(Clark)

7. LEAVE OF ABSENCE – CLASSIFIED

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Dates</u>
Edward Stanley	Maintenance	Medical	June 15, 2004 – Indefinite

8. SUBSTITUTES – CLASSIFIED

It is recommended that the following substitutes be approved, effective the 2004-2005 school year.

AIDES

Karen Brown
Carol Marino
Sandra Briggs
Cynthia Cashdollar
Charlotte Vargo
Teresa Baker
Sharon Droppleman
Tina Collins
Teena Smithbauer
Louise Jessic
Tammie Shaw
Cindy Parker
Amy Gatrell
Joni Crago

BUS DRIVERS

Elizabeth Drysdale
Joslyn Risk
Pamela Fuccy
Charles Pugh
Deloris Ashcraft
Melinda Paris
Gary Barber
Shannon Davis
James Snider
Betty Dennis
Richard Flescher
Daniel Ficca
Carmen Tice
Donald Sage
Jamie Jenkins
Ronald Drysdale
Jeremiah Stouffer
Kathy Adams
James Selman
Fred Fisher
David Lowther
Melvin Miller
Ronald Powell

COOKS

Winona Scadden
Loueva Truax
Donna Herron
Luann McElhaney
Nancy Wetzel
Susan Gardner
Margaret Jones

CUSTODIANS

Allen Katzenmeyer
Richard Kimble
Deno Martini
Frank Morrison
Jill Bemis
William Shaffer
Kenneth Gunn
William Flanigan
Lori Waite
Albert Stiles

SECRETARY

Mary Alice Jones
Kathy Alatis
Penny Lahr
Dianne Campinelli

MAINTENANCE

Robert Ridinger
Ronald Carmichael
Errett Allison

PREFERRED RECALL

Kelly Chaffin
Jodi Headley
Rebecca LaScola
Noreen Saxon
Marsha Tourney

9. RESIGNATION – CLASSIFIED

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Reason</u>
Vesta K. Staley	Accts. Payable Supervisor/ Accountant III	June 30, 2004	Retirement

Mr. Kaser presented personnel items 1-9 with the following corrections, personnel item 2 - Brady Miller, Mr. Kaser would like to remove his name, and under personnel item 8, add Wilmon Culley's name to the Preferred Recall list and with the corrections noted recommended approval.

John Manypenny moved and was supported by Joe Barnabei that personnel items 1-9 with corrections noted be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Andrews, President.

B. FINANCE

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Mr. Kaser presented the list of bills and recommended approval.

Joe Barnabei moved and was supported by John Manypenny that the list of bills be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Andrews, President.

ADDENDUM

B. FINANCE

2. BUDGET SUPPLEMENT

It is recommended that the following budget supplements be approved.

General Fund	\$3,224,258.54
Debt Service	\$ 892,227.83
Special Revenue Fund	\$2,012,161.68
Capital Improvement Fund	\$ 750,000.00

Mr. Campinelli explained the different funds.

3. BUDGET TRANSFERS

It is recommended that the following budget transfers be approved.

General Fund	\$ 41,300.00
Special Revenue Fund	\$2,744,400.62
Capital Improvement Fund	\$6,702,000.00

Mr. Campinelli explained the different funds.

Mr. Kaser presented addendum items 2 and 3 and recommended approval.

Joe Barnabei moved and was supported by John Manypenny that item 2 and 3 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

C. MISCELLANEOUS

1. STUDENT RELEASE

It is recommended that the following student releases be approved, for the 2004-05 school year.

CODE:	BCXJJ	BCXRB
	BCXKJ	BCXAC

Mr. Kaser presented item 1 and recommended approval.

John Manypenny moved and was supported by Joe Barnabei that item 1 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

2. STUDENT ACCEPTANCE

It is recommended that the following student acceptance be approved, for the 2004-05 school year.

CODE: HCXEF

Mr. Kaser presented item 2 and recommended approval.

Joe Barnabei moved and was supported by John Manypenny that item 2 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

3. BIDS – BUSES

The following are prices of new buses submitted under the state bid proposals. The three bids were as listed for our two bus replacements excluding the option for cameras. It is recommended that the bid(s) indicated by the asterisk (*) be approved.

Company
Matheny Thomas Built FS - 65

Bid \$ 57,778.00

Company
Matheny Saf-T-Liner C2

Bid \$ 59,075.00

Company
Mountain Int. - IC

Bid \$ 57,749.00*

Mr. Kaser presented item 3 and recommended approval.

Joe Barnabei moved, with question, and was supported by John Manypenny that item 3 be approved.

Mr. Barnabei asked even though we are going with the low bid, does it meet our needs? Mr. Kaser stated that yes, it did, and we have gotten buses from this company before.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

4. APPROVAL OF INVOICES

Request authorization to pay the following invoices pending approval of the School Building Authority.

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
Scalise	OGMS	\$ 169,611.30
Sayre Electric	OGMS	\$ 58,228.00

Mr. Kaser presented addendum item 4 and recommended approval.

John Manypenny moved and was supported by Joe Barnabei that miscellaneous addendum item 4 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

OLD BUSINESS

Mr. Kaser stated that at the last board meeting the hiring of the coaches were delayed, and that he is still working with it and will bring it back to the board July 6.

Mr. Kaser stated that when New Cumberland and Marland Heights schools were closed three years ago, the board promised some citizens, the ones that were displaced, that we would take another look at the boundary lines when the new Oak Glen Middle School would be ready to open. Mr. Kaser stated that all students have been identified and all but three would like for the boundaries to change back to what they were, with the other three being allowed to continue going to the south end schools. Mr. Kaser stated that he would like to put this on the next board agenda. Mr. Barnabei asked if it would be feasible to run a bus from both ends of the county in that area. Mr. Kaser stated that they would have to look into it; the schedules are very tight right now.

NEW BUSINESS

Mr. Kaser stated he was working with McKinley regarding the parking lots at Oak Glen High School, hoping that in the next couple of weeks he should have a proposal.

COMMUNICATIONS

Mr. Barnabei has one communication issue he would like to discuss in executive session.

POLICY ISSUES

None

MEETINGS

July 6, 2004	7:00 p.m.	Special Meeting, Hancock County Board of Education JDR IV Career Center, New Cumberland Organizational/Business
July 26, 2004	7:00 p.m.	Regular Meeting, Hancock County Board of Education JDR IV Career Center, New Cumberland

Mr. Barnabei asked if the time for the July 6th meeting be changed to possibly 4:30. He stated that he will get back to us.

Mr. Kaser stated that he had one legal issue he would like to discuss.

Joe Barnabei moved and was supported by John Manypenny that the board convene in executive session.

Motion Carried: Vote yes: Barnabei, Manypenny and Andrews, President.

The board convened in executive session at 7:50 p.m.

The board reconvened in regular session at 9:02 p.m.

One personnel item and one legal issue were discussed.

With no further business before the board, Mr. Andrews indicated that he would accept a motion to adjourn.

John Manypenny moved and was supported by Joe Barnabei that the meeting be adjourned.

Motion Carried: Vote yes: Barnabei, Manypenny, and Andrews, President.

The meeting was adjourned at 9:03 p.m.

Craig Andrews, President

Danny A. Kaser, Secretary