

HANCOCK COUNTY BOARD OF EDUCATION

June 29, 2009

The Hancock County Board of Education met in regular session on Monday, June 29, 2009, in the Board Room, New Cumberland, commencing at 7:00 p.m. Board Members present: Chris Fair, Laura Greathouse, and Jerry Durante, President. Board Members absent: Patsy Brancazio, and John Manypenny.

The minutes of the regular meeting of May 26, 2009, were presented for approval.

Chris Fair moved and was supported by Laura Greathouse that the minutes be approved.

Motion Carried: Fair, Greathouse, and Durante, President.

**INFORMATION**

1. Professional Staff Development Council Update – Anne Ford

Anne Ford gave the Board the professional staff development council yearly update. See attached.

2. Allison Elementary Roof Update – Mark Dziatkowicz

Mark Dziatkowicz stated that something has to be done soon with the roofing project at Allison Elementary if they want to take advantage of the lawsuit. The lawsuit states that the project has to be started by June of 2010. Miss Smith stated that she has been in contact with the School Building Authority regarding funding for this project, and was told that we were not chosen this year, but Mr. Sneed thought that we might get approved next year, but that is not within the timelines allowed by the lawsuit, Miss Smith stated that they have asked for an extension, but haven't heard anything yet. Mark stated that this lawsuit pertains to the decking in the main building. Mr. Durante asked if any money was in the budget for this project and Joe Campinelli stated that there was monies set aside for this, but he doesn't think it will cover the entire cost. Mark stated that he would get someone in to give them an estimate, hopefully this week.

3. Weir High/Weir Middle HVAC Update

Miss Smith gave an update regarding the Weir High/Weir Middle HVAC stating that the projected cost of this project was \$4,128,701.00, of which \$3,716,101.00 would come from the approved SBA grant. McKinley put this project out for bid and they received three bids. The lowest bid came in over \$5,040,000.00, which means this project is over budget by \$1.5 million dollars. Miss Smith stated that she asked the SBA for help, however the SBA does not give out supplemental funding, but they did have other ideas, one being for Hancock County Schools to turn in a MIP in October in the amount of \$800,000.00, and to apply for QZAB(Qualified Zone Academy Bond) after we turn in our MIP. Miss Smith stated that this project will be done in three Phases so it can be stopped at any one phase without any damage to the schools heating, if funding is unavailable.

Miss Smith stated that she has been working with McKinley and Associates and they have agreed to this project and the three phases, they also have waived any additional cost due to the increase of the bid and they are also willing to discount their charge for the next project.

Mr. Durante announced that the Board had finished their evaluation of the Superintendent and the Board is very pleased with Miss Smith, and they commend her on a job well done.

**RECOMMENDATIONS OF THE SUPERINTENDENT**

**A. PERSONNEL**

**1. RESIGNATIONS -- CERTIFIED**

It is recommended that the following resignations be approved, effective the dates indicated:

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Date</u>
Peggy Cashdollar	Teacher (Multi-cat./Elem.) Oak Glen Middle	Personal	8/15/09
John Colabrese	Teacher (Biol./Env.Sci.) Weir High	Retirement	6/10/09
Donna Evans	Teacher (Grade 1) Weirton Heights Elem.	Retirement	6/22/09

**2. UNPAID LEAVE OF ABSENCE -- CERTIFIED**

It is recommended that the following unpaid leave of absence be approved, effective the period of time indicated:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Jeffrey Lewis	Teacher (Math) Weir High	8/21/09-indefinite (not to exceed 400 days)	Military

3. TRANSFERS -- CERTIFIED

It is recommended that the following transfers be approved, effective the 2009-10 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Tracy Austin	Teacher (Grade 3) New Manchester Elem.	Teacher (Grade 2) New Manchester Elem.
Valerie Dawson	Teacher (Grade 6) Weir Middle	Teacher (Grade 3) New Manchester Elem.
Kim Meador	Teacher (Grade 3) Broadview Elementary	Teacher (Grade 2) Broadview Elementary

4. ASSIGNMENT -- CERTIFIED

It is recommended that the following assignment be approved, effective the 2009-10 school year:

<u>Name</u>	<u>From</u>	<u>Date</u>
Patricia Schultz	Elementary Counselor Countywide, Base-Broadview Elementary	MA+30/9

5. RESIGNATIONS -- COACHING/EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following resignations be approved, effective the dates indicated:

OAK GLEN HIGH SCHOOL

Girls' Volleyball Assistant	Peggy Cashdollar	6/10/09
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WEIR HIGH SCHOOL

Cross-Country Head	Jeffrey Lewis	6/15/09
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Boys' Track Head	Jeffrey Lewis	6/15/09
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Girls' Volleyball Assistant	James Butterworth	6/25/09
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Science Club Sponsor	John Colabrese	6/10/09
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6. ASSIGNMENTS -- COACHING/EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2009-10 school year. Those individuals indicated with an asterisk (\*) have met state guidelines established for non-paid personnel in coaching activities.

OAK GLEN HIGH SCHOOL

Non-paid Boys' Soccer	Gary Mooney* Myron Shaffer*
Non-paid Girls' Soccer	Gaylene Eckleberry*

WEIR HIGH SCHOOL

Girls' Soccer Assistant	Timothy Lescallete* (paid by Boosters' Club)
Girls' Soccer Assistant	James Luevano (pending certification) (paid by Boosters' Club)
Boys' Soccer Assistant	Scott Schrader* (paid by Boosters' Club)
Class of 2010 (half-year)	Raymond Seifert

7. ASSIGNMENT -- SUMMER BRIDGE PROGRAM -- CERTIFIED

It is recommended that the following assignment be approved. The program is for a period of three (3) weeks, four (4) days a week, beginning Monday, June 15, 2009, and ending on Thursday, July 2, 2009:

<u>Name</u>	<u>Position</u>
Amy Burns	Substitute Teacher

8. ASSIGNMENTS -- SUBSTITUTES -- CERTIFIED

It is recommended that the following be approved as substitute teachers, effective the 2009-10 school year: (see attached copy)

9. TRANSFERS - CLASSIFIED

It is recommended that the following transfers be approved effective for the 2009-2010 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Lorie Bryan	Cook Substitute-Countywide	Cook I Weir High School 3.5 hours/200 days
Gerry Hartsouk	Cafeteria Manager/Cook IV Central Kitchen 7 hours/200 days	Cook II Weir Middle School 3.5 hours/200 days
Jodi Headley	Supervisory Aide RIF	Autism Mentor/Aide Weir High School 7 hours/200 days

10. ASSIGNMENTS – SUMMER BRIDGE PROGRAM – CLASSIFIED

It is recommended that the following assignments be approved. The program will extend for three (3) weeks, four (4) days a week beginning Monday, June 15, 2009 and ending on Thursday, July 2, 2009:

<u>Name</u>	<u>Position</u>	<u>Location</u>
JoAnn McClain	Bus Driver Substitute/As Needed	Transportation
Judy Mullins	Bus Driver Substitute/As Needed	Transportation
James Barr	Bus Driver Substitute/As Needed	Transportation

11. TRANSFERS – SUMMER BRIDGE PROGRAM – CLASSIFIED

It is recommended that the following transfers be approved. The program will extend for three (3) weeks, four (4) days a week beginning Monday, June 15, 2009 and ending on Thursday, July 2, 2009:

<u>Name</u>	<u>From</u>	<u>To</u>
Valerie Tibbs	Bus Driver Substitute/As Needed	Bus Driver 3.5 hours/12 days
Patricia Barr	Bus Driver Substitute/As Needed	Bus Driver 3.5 hours/12 days

12. RESIGNATIONS – CLASSIFIED - SUBSTITUTE

It is recommended that the following resignations be approved effective immediately:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Nerina Brancazio	Aide	Personal
Robert Oliver	Bus Driver	Personal

13. SUBSTITUTE SERVICE PERSONNEL -- CLASSIFIED

It is recommended that the following substitutes be approved, effective the 2009-2010 school year: (SEE ATTACHED)

14. NEW POSITION

It is recommended that the following position be approved for the 2009-2010 school year. The position will be on an as needed basis.

Classified

Data Entry Operator/Scheduler                      Transportation Department

Miss Smith presented personnel items 1 – 14 and recommended approval.

Chris Fair moved and was supported by Laura Greathouse that personnel items 1 – 14 be approved.

Motion Carried: Fair, Greathouse, and Durante, President.

**B. FINANCE**

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Miss Smith presented the list of bills and recommended approval of lists 1, 2, 3, 5, 6, 7, 8, & 9.

Chris Fair moved and was supported by Laura Greathouse that the list of bills be approved.

Motion Carried: Fair, Greathouse, and Durante, President.

Miss Smith presented list 4 and recommended approval.

Laura Greathouse moved and was supported by Chris Fair that the recommendation be approved.

Motion Carried: Fair, and Greathouse.

Abstained: Durante.

2. Bank Depositories – FY 2010

The following bank is being recommended as the depositories for fiscal year 2010.

Wesbanco

General Account

3. Bank Depositories – FY 2010

The following bank is being recommended as the depositories for fiscal year 2010.

Hancock Savings

Payroll Account

Miss Smith presented items 2 & 3 and recommended approval.

Chris Fair moved and was supported by Laura Greathouse that items 2 & 3 be approved.

Motion Carried: Fair, Greathouse, and Durante, President.

4. Budget Supplements
- |         |              |
|---------|--------------|
| Fund 11 | 1,237,871.50 |
| Fund 61 | 2,223,955.53 |
| Fund 51 | 375,000.00   |

5. Budget Transfers
- |         |              |
|---------|--------------|
| Fund 11 | 225,426.57   |
| Fund 61 | 3,297,200.22 |

Miss Smith presented items 4 & 5 and recommended approval.

Chris Fair moved and was supported by Laura Greathouse that items 4 & 5 be approved.

Motion Carried: Fair, Greathouse, and Durante, President.

**C. MISCELLANEOUS**

1. STUDENT RELEASE

It is recommended that the following student releases be approved, for the 2009-10 school year:

CODE:	BCX1019
	BCX1411

2. STUDENT ACCEPTANCE

It is recommended that the following student acceptances be approved, for the 2009-10 school year:

CODE:	HCX104
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Miss Smith presented items 1 & 2 and recommended approval.

Chris Fair moved and was supported by Laura Greathouse that items 1 & 2 be approved.

Motion Carried: Fair, Greathouse, and Durante, President.

3. BIDS – MILK

The five counties of RESA VI bid the milk products together. Only one company submitted a bid, United Dairy. The following bid is being recommended for approval:

<u>PRODUCE</u>	<u>FIRM PRICE</u>
GRADE A SKIM MILK	.2403
PLASTIC 1% MILK	.3079
PLASTIC 1% CHOCOLATE MILK	.3314
PLASTIC 1% STRAWBERRY MILK	.3414
PLASTIC 1% VANILLA SHAKE MILK	.3414
PLASTIC COOKIES & CREAM MILK	.3414
8 OZ. BOTTLED WATER	.1500
16OZ. BOTTLED WATER/PLAIN CAP	.4500
100% PURE ORANGE JUICE – 4 OZ.	.1700
100% PURE APPLE JUICE – 4 OZ.	.1500
100% PURE GRAPE JUICE – 4 OZ.	.1500
Low Fat Cottage Cheese 5 lb	7.00

Miss Smith presented item 3 and recommended approval.

Chris Fair moved and was supported by Laura Greathouse that item 3 be approved.

Motion Carried: Fair, Greathouse, and Durante, President.

4. REQUEST -- SPECIAL EDUCATION TEACHER LEADERSHIP ACADEMY

It is recommended that approval be granted for the following to attend the Special Education Teacher Leadership Academy and receive pay for five and one-half days (5-1/2) which includes one-half day for planning (July 24(1/2), 26, 27, 28, 29, 30).

Emily Glodowski  
Rachelle Jenkins  
Denise Miller  
Karen Pitchok  
Lynne Shroads

5. REQUEST -- 21<sup>ST</sup> CENTURY LEADERSHIP

It is recommended that approval be granted for the following to attend the WV Institute for 21<sup>st</sup> Century Leadership and receive pay for six (6) days (July 19, 20, 21, 22, 23, and 24):

Dave Smith, OGMS  
Jeff Woofter, OGHS

6. REQUEST -- TEACHERS' LEADERSHIP INSTITUTE

It is recommended that approval be granted for the following to attend the Teachers' Leadership Institute and receive pay for six (6) days (August 9, 10, 11, 12, 13, & 14):

Betty McGillen, Director of Elementary Curriculum (no stipend)  
Kathy Carey, AES  
Danielle Cooper, LES  
Jill Diequez, NMES  
Sonya Lettieri, WMS  
Jennifer Marchese, OGHS  
Vince McIntosh, WHS  
Peggy Patterson, OGMS  
Leslie Patrelakis, WHES

Miss Smith presented items 4, 5, & 6 and recommended approval.

Chris Fair moved and was supported by Laura Greathouse that items 4, 5, & 6 be approved.

Motion Carried: Fair, Greathouse, and Durante, President.

7. SURPLUS PROPERTY

It is recommended that the 0.658 Acre Tract at Virginia Street and Orchard Street be declared surplus property.

Miss Smith presented item 7 and recommended approval.

Chris Fair moved and was supported by Laura Greathouse that item 7 be approved.

Motion Carried: Fair, Greathouse, and Durante, President.

8. APPROVAL OF INVOICES

Request authorization to pay invoices pending approval of the School Building Authority:

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
McKinley & Assoc.	School Safety Upgrades	\$ 233.54
Cattrell Companies	School Safety Upgrades	\$ 2000.00

Miss Smith presented item 8 and recommended approval.

Chris Fair moved and was supported by Laura Greathouse that item 8 be approved.

Motion Carried: Fair, Greathouse, and Durante, President.

**NEW BUSINESS**

1. Approval of COBRA retiree dental and optical rates

\$5.00 for single – monthly cost - \$38.00

\$10.00 for family – monthly cost - \$85.00

Miss Smith presented item 1 stating that this increase is the next to last increase for the retirees, and recommended approval.

Chris Fair moved and was supported by Laura Greathouse that item 1 be approved.

Motion Carried: Fair, Greathouse, and Durante, President.

2. Approval of the 2009-2010 Board meeting schedule

Mr. Durante asked that this be presented at the next board meeting so that all board members can be present to vote.

3. Approval of Cardiac Project

Miss Krukowski gave an overview of this program. (See Attached)

Miss Smith presented the Cardiac Project and recommended approval.

Chris Fair moved and was supported by Laura Greathouse that item 3 be approved.

Motion Carried: Fair, Greathouse, and Durante, President.

4. Approval to pursue MIP and QZAB Funding to complete all phases of the HVAC project at the Weir High/Weir Middle School Campus.

Miss Smith presented item 4 stating that the Board has five years to spend the QZAB monies and currently it is at 0% interest, with approximately fifteen years to pay the loan back. Miss Smith stated that she is recommending that the Board approve the signing of the contract for Phase I, Phase II, and Phase III based on funding.

Chris Fair moved and was supported by Laura Greathouse that item 4 be approved.

Motion Carried: Fair, Greathouse, and Durante, President.

5. BIDS –WEIR HIGH/WEIR MIDDLE HVAC

The following bids were received for the Weir High/Weir Middle HVAC project. It is recommended that the bid indicated by the asterisk (\*) be approved.

COMPANY

Cattrell Company

BASE BID

\$ 5,676,000.00

COMPANY

JD & E

BASE BID

\$ 5,587,000.00

COMPANY

R. A. Finnegan, Inc.

BASE BID

\$ 5,040,000.00\*

Miss Smith presented item 5 and recommended approval.

Chris Fair moved and was supported by Laura Greathouse that Item 5 be approved.

Motion Carried: Fair, Greathouse, and Durante, President.

COMMUNICATIONS

1. Local School Improvement End of Year Report has been completed.

Ms. Krukowski stated that the required Local School Improvement End of Year Report has been completed.

2. Letter of Request from Hancock County Schools Service Personnel Association.

Miss Smith stated that she had received a letter from Marcia Kobilly asking for meetings with the Board for the Hancock County Schools Service Personnel Association. After a brief discussion it was stated that this will be discussed at the July 6<sup>th</sup> meeting.

Miss Smith stated that she had received a letter from Dr. Steve Paine stating that Hancock County Schools 2009-2010 budget has been approved.

**POLICY ISSUES**

None

**MEETINGS**

July 6, 2009                      5:30 p.m.              Regular Meeting, Hancock County  
Board of Education  
Board Room, New Cumberland

With no further business before the board, Mr. Durante adjourned the meeting.

The meeting adjourned at 7:58 p.m.

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Gerald Durante, President

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Suzan L. Smith, Secretary