

HANCOCK COUNTY BOARD OF EDUCATION

July 26, 2004

The Hancock County Board of Education met in regular session on Monday, July 26, 2004, commencing at 7:00 p.m. Board Members present: Ronald Daugherty, Chris Fair, John Manypenny, Craig Andrews, Joe Barnabei President.

The minutes of the regular meeting of June 29, 2004 were presented for approval.

Craig Andrews moved and was supported by John Manypenny that the minutes be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

The minutes of the special meeting of July 6, 2004 were presented for approval.

Craig Andrews moved and was supported by John Manypenny that the minutes be approved.

Motion Carried: Andrews, Fair, Manypenny, and Barnabei, President.

Abstained: Daugherty

The minutes of the special meeting of July 12, 2004 were presented for approval.

John Manypenny moved and was supported by Ron Daugherty that the minutes be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

INFORMATION

A. Rose Kessinger – Talent Development program

Miss Smith stated that due to personal problems, Ms. Kessinger was unable to attend the meeting. Miss Smith addressed the board for Ms. Kessinger. Miss Smith stated that Oak Glen Middle and Oak Glen High School will be participating in a new program – Talent Development – This is a three year program. There were four counties in West Virginia selected for this program, and Hancock County was one of the four. Miss Smith stated that there are two goals to be achieved:

1. Achievement - 8th Graders in the areas of Reading, Math, and Science
2. High School Graduates – Solid academic background.

Overview: Middle to High School transition; 9th grade catch-up system; 12th grade transition system; Literacy – study and writing skills for teacher; Leadership – creating culture of high expectations.

Miss Smith also stated that while in Georgia for the HSRW, Mr. George Danford was awarded a Gold Award; he was one of fifteen that received this award. This award was based on the assessment tests given yearly. Mr. Danford stated that everyone worked very hard to achieve this, stating that he talked to each student individually asking that they give it there all.

B. Update Oak Glen Middle School

Mr. Kaser reported that the ceiling tile is completed in section A on the 2nd floor, is close to being completed on the 1st floor, carpet has been installed in the resource rooms. The metal roofing for Section B and C has been shipped.

Mr. Kaser reported that construction on Oak Glen High School is making progress, soffit and fascia has been replaced, 75% if the windows have been installed; doors have arrived, Mr. Kaser stated that he received a memo from McKinley stating that they are checking on the part of the roof that is going to need repaired. Boilers will be removed next week, but with that there will not be any hot water for the first couple of days of football practice.

Mr. Kaser reported that there is only about one more days work for the painting at Weir High School.

Mr. Daugherty asked about the hot water, asking how much trouble it would be to move the hot water tank and make it useable for the football team. Mr. Kaser stated he would inquire about it.

Mr. Barnabei asked about the front of Oak Glen High School. Mr. Kaser stated that the brick is nearly complete and it is coming along fairly well. Mr. Barnabei stated that with the closures of the schools, the board is able to do a lot of repairs and the buildings are starting to look really nice.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. **PERSONNEL**

1. **RESIGNATION – CERTIFIED**

It is recommended that the following resignation be approved, effective 7/22/04:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Debra Lugano	Teacher (BD/Autism/MI/LD) Weir Middle	Relocating

2. **RESIGNATIONS -- COACHING/EXTRA CURRICULAR -- CERTIFIED**

It is recommended that the following resignations be approved, effective the dates indicated:

OAK GLEN HIGH SCHOOL

Football Assistant	Paul Quattrone	7/09/04
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WEIR HIGH SCHOOL

Girls' Volleyball Assistant	Ronald Miller	7/14/04
Tri-Hi-Y	Lesley Cameron	7/06/04

6. TRANSFER -- CLASSIFIED

It is recommended that the following transfers be approved, effective the 2004-05 school year.

<u>Name</u>	<u>From</u>	<u>To</u>
William Loth	Custodian II Broadview	Custodian II Oak Glen Middle
School/Countywide	220 days/8 hours	220 days/8 hours
Denise Troia	Supervisory Aide Broadview Kindergarten 200 days/7 hours	Supervisory Aide Weirton Heights /Schoolwide Initial Placement - Kindergarten 200 days/7 hours
Donald Murray	Bus Driver RIF	Bus Driver – Bus #10 Transportation 200 days/5.75 hours
Jeffrey Plimpton	Bus Driver Bus #32 Transportation 200 days/5.75 hours	Bus Driver Bus #62 Transportation 200 days/5.75 hours To Fill Leave of Absence
Melinda Paris	Bus Driver Substitute	Bus Driver – Bus #49 Transportation 200 days/7 hours To Fill Leave of Absence

7. CONTRACT RENEWALS – CLASSIFIED

Continuing

Mary Ann Taylor
Karen Virden

Addendum Item

8. ASSIGNMENT -- CERTIFIED

It is recommended that the following be approved, effective the 2004-05 school year:

<u>Name</u>	<u>Position</u>	<u>Deg.Exp</u>
Stephanie Ennis	Teacher (Autism Pre-School)	C-0

Mr. Kaser presented personnel items 1-7 and addendum item 8 and recommended approval.

Craig Andrews moved and was supported by Chris Fair, with question, that personnel items 1-7 and addendum item 8 be approved.

Chris Fair asked if the person for item 8 had any experience. Mr. Kaser stated that no, she did not. Chris Fair stated that there is a class starting the first of August. Mr. Kaser stated that he would get in contact with her.

Mr. Manypenny asked about the athletic trainer, asked how we paid for this position. Mr. Kaser stated that they agreed to the pay that was posted. Mr. Daugherty asked if they would be there all year, Mr. Kaser stated that yes; they will work the entire time. Mr. Barnabei questioned how they got paid; Mr. Kaser stated that they will get paid like a coach, by season. Mr. Daugherty asked if they understood that it was for all sports, Mr. Kaser answered that yes they do.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

B. FINANCE

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Mr. Kaser presented the list of bills and recommended approval.

John Manypenny moved and was supported by Craig Andrews that the list of bills be approved.

Mr. Daugherty asked about 2 bills, relating to the Jimmy Carey Stadium; Mr. Kaser stated that those items are being paid out of a grant received for the stadium.

Mr. Barnabei asked that it be noted that this is at no cost to the County; everything is through a grant or money donated to this project.

Motion Carried: Andrews, Fair, Manypenny, and Barnabei, President.

Abstained: Daugherty

C. MISCELLANEOUS

1. STUDENT RELEASE

It is recommended that the following student releases be approved, for the 2004-05 school year.

CODE:	BCXGO	BCXER
	BCXCO	BCXCB

Mr. Kaser presented item 1 and recommended approval.

Ron Daugherty moved and was supported by Chris Fair that item 1 be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

2. STUDENT ACCEPTANCE

It is recommended that the following student acceptance be approved, for the 2004-05 school year.

CODE:	HCXHC	HCXJT	HCXMT
	HCXMT	HCXVC	

Mr. Kaser presented item 2 and recommended approval.

Chris Fair moved and was supported by Ron Daugherty that item 2 be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

3. Bids – Bread Products

The five counties of RESA VI bid the bread products together. Nickels Bakery was the sole bidder. The following bid is being recommended for approval.

<u>CODE</u>	<u>PRODUCE</u>	<u>PRICE</u>
1006	White Bread – round top	.98
1245	Whole Wheat Bread	1.49
1087	White Italian Bread	1.21
1882	6” – Hot Dog Bun	.94
1512	9” – Hot Dog Bun (Footlong)	1.43
1649	Wheat Large Cup Rolls	1.25
1522	6” – Hoagie Bun	1.65
1854	4” – Multigrain Bun	1.32
1766	4” – Wheat Undusted Bun	1.29
1655	Dinner Cluster Rolls	1.42
1524	4” – White Sandwich Bun	1.00
1701	Double Decker Bun	3.13

Mr. Kaser presented item 3 and recommended approval.

Chris Fair moved and was supported by John Manypenny that item 3 be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

4. APPROVAL OF INVOICES

Request authorization to pay invoices pending approval of the School Building Authority.

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
McKinley	OG Doors/Windows	\$ 1350.00

Mr. Kaser presented item 4 and recommended approval.

Chris Fair moved and was supported by Craig Andrews that item 4 be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

OLD BUSINESS

Mr. Kaser stated that McKinley had been doing some work for him relating to Field of Dreams – Scope of Work. Mr. Kaser stated that he would like input from the board in regards to how they want to proceed with this. The following is a scope of work that can be done:

1. Rough grading for the softball and baseball fields to provide proper field drainage without the use of under drains.
2. Layout for regulation baseball and softball fields
3. Extension of the 2: water line from the middle school to post type yard hydrants near the backstops of each field. This includes a pit containing a backflow device and drain valve.
4. Fencing and backstops for both fields.
5. On slab on grade concrete block dugouts for both fields
6. Fenced bullpen area for baseball field
7. Installation of special clay for mounds and batter's box areas

Mr. Kaser stated that a lot more could be done but he doesn't know what direction the board wants to go, this is the minimum we can go.

A lengthy discussion followed. Mr. Daugherty asked if he could have exact amount for this project, where it is coming from and how much we are anticipating, by the next board meeting. Mr. Barnabei stated that the list needs to prioritize. Mr. Daugherty stated that we can design it, use part of it, and add things at a later date; the important thing is to have a solid base. Mr. Kaser stated that he is trying to get this as a change order so we don't have to put it out on bid. Mr. Kaser stated that he will ask them to place items 1, 2, 3 and 7 together and list items 4, 5 and 6 separately. Mrs. Fair asked about the electric lines, Mr. Kaser stated that the electric can be added at any time with no problem.

NEW BUSINESS

Mr. Kaser stated that there is a need for a new roof over the front of Oak Glen High School, with the heavy rains there are buckets everywhere catching the leaks. Mr. Kaser stated that Savage Construction examined the roof and offered bids of \$56,196 for a rubber roof and \$75,649 for a metal roof which would match the new roofs of the middle school. Mr. Kaser stated that the metal roof would look better, it will last a lot longer than the rubber roof. Mr. Andrews stated that he thought it was the intention to replace some of the school's roof with metal roofing. Mr. Daugherty asked if there was enough money budgeted for this type of repair. Mr. Kaser stated that some of the money will come from the excess levy, about \$136,000.00, it is for facility repairs. Mr. Andrews stated that they need to look into how much money it is going to cost to repair the part of the roof that was discovered while replacing the soffit and fascia. Mr. Kaser stated that that was being assessed now. Mr. Kaser stated that even the assessments cost money.

Mr. Daugherty made a motion to authorize Mr. Kaser to proceed with a change order to repair the roof at Oak Glen High School using the money prorated in the excess levy and was supported by John Manypenny.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

Mr. Kaser stated that he would like to discuss the paving at Oak Glen High School in executive session.

Mr. Daugherty moved and was supported by Craig Andrews that the board meet in executive session for the reason stated.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President..

The board convened in executive session at 8:14 p.m.

The board reconvened in regular session at 8:24 p.m.

Mr. Kaser asked the board to approve a change order, pending SBA approval, for the paving of the upper parking lot of Oak Glen High School in the amount of \$125,900.00 and where needed for \$8.00 a foot.

Chris Fair moved and was supported by Craig Andrews that the recommendation of the Superintendent be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

Mr. Kaser asked the board to approve the repaving of the lower lot, additional lighting and the addition of additional parking by the sewage plant at a cost of \$106,900.00.

Mr. Barnabei stated that this money we have been able to set aside by closing schools. Mr. Barnabei stated that the parking lots are in dire need of being repaired.

John Manypenny moved and was supported by Craig Andrews that the recommendation

of the Superintendent be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

COMMUNICATIONS

None

POLICY ISSUES

1. The following policy is being recommended to go out for a first reading, revisions have been made.

JC School Attendance Area

Mr. Kaser stated that when New Cumberland Elementary closed, the board made a commitment to the parents of students that were displaced, there are 27 students involved, four of which want to stay in the southern school district. Mr. Kaser stated that these four students will be able to attend these schools without being considered out of district.

Mr. Kaser presented policy JC and recommended approval.

John Manypenny moved and was supported by Craig Andrews that policy JC be sent out for its first reading.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

MEETINGS

August 9, 2004	7:00 p.m.	Regular Meeting, Hancock County Board of Education JDR IV Career Center, New Cumberland
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Mr. Barnabei asked if there was a need for executive session.

Mr. Kaser stated that he had two personnel issues and one student issue, Mrs. Fair stated that she had one personnel issue; Mr. Barnabei stated that he had one personnel issue and Mr. Andrews stated that he had one personnel issue to be discussed in executive session.

Ron Daugherty moved and was supported by Chris Fair that the board convene in executive session for the reasons stated.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

The board convened in executive session at 8:37p.m.

The board reconvened in regular session at 10:00 p.m.

As a result of discussion in executive session Mr. Kaser recommended to remove June DiJoroliano from the transfer list.

Craig Andrews moved and was supported by Chris Fair that the superintendent's recommendation be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

As a result of discussion in executive session Mr. Kaser recommended `Michalena Mills be removed for the RIF list.

Chris Fair moved and was supported by Craig Andrews that the recommendation of the superintendent be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

Mr. Kaser stated that two other personnel issues and one student issue were discussed in executive session and no action was taken.

With no further business before the board, Mr. Barnabei indicated that he would accept a motion to adjourn.

John Manypenny moved and was supported by Craig Andrews that the meeting be adjourned.

The meeting was adjourned at 10:02 p.m.

Joe Barnabei, President

Danny A. Kaser, Secretary