

HANCOCK COUNTY BOARD OF EDUCATION

August 9, 2004

The Hancock County Board of Education met in regular session on Monday, August 9, 2004, commencing at 7:00 p.m. Board Members present: Ronald Daugherty, Chris Fair, John Manypenny, Craig Andrews, Joe Barnabei President.

The minutes of the regular meeting of July 26, 2004 were presented for approval.

John Manypenny moved and was supported by Craig Andrews that the minutes be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

INFORMATION

A. Update Oak Glen Middle School

Mr. Kaser reported that the Roof panels are all in; the paving will start by the end of this week, depending upon the weather; floors are being waxed in section A; cabinets are being attached to the classroom walls; carpet is being installed in two of the computer labs. Mr. Kaser stated that progress will depend on the weather, and will be right down to the wire.

B. Update/Oak Glen High School

Mr. Kaser reported that the work on the front of the entrance is almost complete, with the exception of the elevator, it will be shipped on September 20th; duct work cleaning is underway; window installation is almost complete and the door replacement is half way done.

C. Update/Weir High School

Mr. Kaser reported that the painting at Weir High is completed.

D. Update/Career Center

Mr. Kaser reported that the concrete work at the Career Center will begin next week.

E. Update/Jimmy Carey Stadium

Mark Dziatkowicz reported that work is being done to get Jimmy Carey Stadium ready for the fist game. The restrooms are 95% completed, two doors need installed for the locker rooms and wiring is 90% complete. Mrs. Fair asked if Mr. Dziatkowicz found anything out about the drainage problem. Mr. Dziatkowicz stated that a catch basin is being installed. Mr. Dziatkowicz stated that from maintenance end the field will be ready.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. RESIGNATIONS -- CERTIFIED

It is recommended that the following resignations be approved, effective the dates indicated:

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Joan Watkins	Teacher (Grade 6) Allison Elementary	Retirement	8/02/04
Lesley Cameron	Teacher (Spanish) Weir Middle	Relocating	7/26/04

2. ASSIGNMENTS -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2004-05 school year:

<u>Name</u>	<u>Position</u>	<u>Degree/Exp.</u>
Raymond Shaffer	Teacher (Math) Oak Glen Middle	MA+30/1
Michael Orlando	Teacher (Tech Ed.) Weir Middle	MA+15/8

3. RESIGNATIONS -- COACHING/EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following resignations be approved, effective 7/30/04:

WEIR HIGH SCHOOL

Girls' Soccer	Head	James Truax
Cheerleading	Varsity	Michalene Mills
Club Sponsor	SADD	Joyce Znoy

Mr. Kaser presented personnel items 1-3 and recommended approval.

Chris Fair moved and was supported by Ron Daugherty that items 1-3 be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

4. ASSIGNMENTS -- COACHING/EXTRA CURRICULAR -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2004-05 school year. The individuals indicated with an * have met state guidelines established for non-certified personnel in a coaching position.

OAK GLEN HIGH SCHOOL

Girls' Basketball	Assistant	Sam Paletta*
Girls' Basketball	Assistant	Ronald Harris
Girls' Volleyball	Assistant	Kathryn Dray
Boys' Soccer Volunteer		Robert McFarland*

WEIR HIGH SCHOOL

Football	Assistant	Sean Stevens*
Class of 2008		Michael DelRe
Girls' Soccer Volunteer		James Truax

5. ASSIGNMENTS -- SUBSTITUTES -- CERTIFIED

<u>Name</u>	<u>Areas of Certification</u>
Mandi Figlioli	Elementary Education K-6, Early Education Pre-K-K
Joseph Hodor	Social Studies 7-12
John Pennacchio, Jr.	Safety Education 7-12, Physical Education K-12
Angela Potts	Mathematics 5-9, Elementary Education K-6
Amy Pryor	Elementary Education K-6
Susan Thayer	Social Studies
Andrew Vulgamore	Social Studies 5-Adult
Juanita Smith	Principal Pre-K-Adult Only
Judi Case	Elementary Education 1-8, Social Studies 1-9, EC
Lisa Moore	Elementary Education K-6, LD K-12, MI K-Adult

6. TRANSFERS - CLASSIFIED

It is recommended that the following transfers be approved, effective August 10, 2004:

<u>Name</u>	<u>From</u>	<u>To</u>
Tessy Crummitt	Custodian II Weir Middle School 220 days/8 hours	Custodian II Broadview 220 days/8 hours

7. TRANSFERS - CLASSIFIED

It is recommended that the following transfers be approved, effective August 16, 2004:

<u>Name</u>	<u>From</u>	<u>To</u>
Laurie Dankovchik	Secretary III Liberty Elementary 210 days/8 hours	Secretary III Weir Middle School 210 days/8 hours

7a. TRANSFERS - CLASSIFIED

It is recommended that the following transfers be approved, effective August 16, 2004

<u>Name</u>	<u>From</u>	<u>To</u>
Denise Chappell	Secretary II Weir High School 220 days/3.5 hours	Secretary II Liberty Elementary 210 days/8 hours

8. REMOVAL FROM RIF LIST

It is recommended that the following employee be removed from the RIF list effective August 23, 2004:

<u>Name</u>	<u>From</u>	<u>To</u>
Marsha Tournay	Cook I RIF	Cook I Weir High School 200 days/3.5 hours

Mr. Kaser presented personnel items 4-8 including addendum item 7a with an addition to item 4, adding James Truax as a volunteer girls' soccer coach, and recommended approval.

Chris Fair moved and was supported by John Manypenny that personnel items 4-6, addendum item 7a, with the addition noted be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

9 UNPAID LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following unpaid leave of absence be approved:

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Dates</u>
Tessy Crummitt	Custodian II Broadview	Medical	August 9 – August 20, 2004

10. REMOVAL FROM TRANSFER LIST

It is recommended that the following removal from transfer list be approved:

James Barr	Brenda Sayre
William Dziatkowicz	Dale Schon
David Ewing	John Showalter
Dona Gaston	Dan Smith
Susie Geisse	Ronald Stanley
Patricia Hillyard	Robert Stewart
Robert Hissam	Bernard Virden
Gary Long	Deborah Waite
Wallace McMillan	Randy Waite
Robert Orr	David White
Patsy Prater	Billy Wiseman
Christian Rosenlieb	Valerie Tibbs

11. TRANSFERS - CERTIFIED

It is recommended that the following transfer be approved, effective 2004-05 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Elaine Wilkins	Teacher (Grade 6) Weir Middle	Teacher (Grade 1) Weirton Heights Elementary
Kristeen Davis	Teacher (Grade 4) New Manchester Elem.	Teacher (Grade 6) Oak Glen Middle
Carrie Bertelli	RIF	Teacher (Multi w/Autism) Weir Middle

12. ASSIGNMENTS -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2004-05 school year:

<u>Name</u>	<u>Position</u>	<u>Degree/Exp.</u>
Nancy Leech	Teacher (Spanish) Weir Middle	AB+15/1
Mark Poole	Teacher (Band) Weir Middle	AB/14
Denise Miller	Teacher (Multi w/Autism) Broadview	M+15/9
Lisa Moore	Teacher (LD/MI) Countywide Base: Oak Glen High School	M/2

13. TRANSFERS - CLASSIFIED

It is recommended that the following transfers be approved, effective August 23, 2004.

<u>Name</u>	<u>From</u>	<u>To</u>
Sherrie Webb	Supervisory Aide III Weirton Heights 200 days/7 hours Special Education	Supervisory Aide III Broadview 200 days/7 hours Initial Placement - Kindergarten

Mr. Kaser presented personnel items 9, 10 and addendum items 11, 12, and 13 and recommended approval. *Personnel item 10 the transfers are approved, some revisions have been made to bus runs.*

Chris Fair moved and was supported by Craig Andrews that personnel item 9, 10, 11, 12, and 13 be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

B. FINANCE

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Mr. Kaser presented the list of bills and recommended approval.

Chris Fair moved and was supported by Ron Daugherty, with question, that the list of bills be approved.

Mr. Daugherty asked about a bill on page 9, asking if it was to be taken from general funds or a special fund for the project. Mr. Campinelli stated that it is being taken from general funds, but will check on it. Mr. Kaser asked Mr. Campinelli if there was an error, to please correct it. Mr. Daugherty asked that the item be removed from the list of bills until it can be verified.

Mr. Daugherty removed his second and Mrs. Fair removed her motion.

Mr. Daugherty moved and was supported by Craig Andrews that the list of bills be approved, with the exception of the bill in question.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

C. MISCELLANEOUS

1. STUDENT RELEASE

It is recommended that the following student releases be approved, for the 2004-05 school year.

CODE:	BCXTY	BCXNJ
	BCXEP	BCXJO
	BCXMP	

1a. STUDENT RELEASE

It is recommended that the following student releases be approved, for the 2004-05 school year.

Code: BCXBF

Mr. Kaser presented item 1 and 1a and recommended approval.

Chris Fair moved and was supported by John Manypenny that item 1 and 1a be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

2. APPROVAL OF INVOICES

Request authorization to pay invoices pending approval of the School Building Authority.

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
Colaiani	OGMS	\$500,589.00
Scalise	OGMS	\$120,174.30
Colaiani	OGHS Elevator/Restroom	\$ 58,899.60
Colaiani	OGHS Doors/Windows	\$355,500.00
Sayre	OGMS	\$ 47,898.00
Sayre	OGHS Elevator/Restroom	\$ 8,100.00
McKinley	OGHS Entrance	\$ 803.88
McKinley	OGHS Doors/Windows	\$ 900.00

Mr. Kaser presented item 2 and recommended approval.

Chris Fair moved and was supported by Craig Andrews that item 2 be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

3. SUPPORT ORGANIZATIONS

The following list of support organizations is being presented for approval for the 2004-05 school year. Each organization has been provided with the Accounting Procedures for Support Organizations Guidelines and Hancock County Board of Education Policy DIA – Individual School and Support Organizations Accounting Procedures.

OGMS Boosters

Mr. Kaser presented item 3 and recommended approval.

John Manypenny moved and was supported by Ron Daugherty that item 3 be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

4. Bids – TV's

The following bids were received for televisions, VHS/DVD combination units, and wall mounts at Oak Glen Middle School. It is recommended that the bid(s) indicated by the asterisk (*) be approved.

Company

Keystone Concepts
1024 West Saw Mill Run Blvd.
Pittsburgh, PA. 15220

Bids

44 ea.	JVC 27" Flat Screen	\$333.00 ea.	\$14,520.00
3 ea.	JVC 20" Flat Screen	\$260.00 ea.	\$ 780.00
		Subtotal	\$15,300.00
47 ea.	JVC HRXVC27U VCR/DVD	\$135.00 ea.	\$ 6,345.00
47 ea.	Peerless TV/VCR Wall Mounts	\$240.00 ea.	\$11,280.00
	Installation	\$130.00 ea.	6,110.00
		GRAND TOTAL	\$39,035.00*

Company

Dwayne Cooper Enterprises, Inc.
560 Carolina Ave.
Chester, WV 26034

Bid

44 ea.	JVC 27" Flat Screen	\$322.76 ea.	\$14,201.44
3 ea.	JVC 20" Flat Screen	\$218.00 ea.	<u>\$ 654.00</u>
		Subtotal	\$14,855.44
47 ea.	JVC HRXVC27U VCR/DVD	\$126.39 ea.	\$ 5,940.33
47 ea.	Peerless TV/VCR Wall Mounts	\$202.72 ea.	\$ 9,527.84
	Installation		\$15,698.00
	Shipping		\$ 4,831.61
		Grand Total	\$50,853.22

Mr. Kaser presented item 4 and recommended approval.

Craig Andrews moved and was supported by Ron Daugherty that item 4 be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

OLD BUSINESS

Mr. Kaser stated at the last board meeting he presented to the board a request for roofing at Oak Glen High School, but after the meeting he received the roofing plan and it did not have what he originally thought it would, the majority of the roof being replaced would be rubber and the metal part would not be seen, Mr. Kaser presented the board with a copy of the plan he received with the different parts of the roof noted. Mr. Daugherty rescinded his motion to approve the roofing repair project with John Manypenny removing his second. A lengthy discussion followed.

Mr. Kaser presented the roofing bid of \$56,196.00 to replace the rubber roof at Oak Glen High School.

Mr. Daugherty moved and was supported by John Manypenny that the bid be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

NEW BUSINESS

Mr. Kaser stated he had received a letter for attorney Mark Lucas on behalf of the City of Chester. The City is interested in the old Oak Glen Middle School. Mr. Lucas addressed the board at this time. Mr. Kaser stated that the board would set a work session to discuss the different options regarding this.

Mr. Daugherty asked if they had decided what items were going to be taken from the old schools and what will be done with the items left behind. Mr. Kaser stated that he would offer the schools to come in and see if there is anything that can be of use to them. Items will be delivered where they need to be. All air conditioners will be removed from Jefferson. Items not earmarked will be taken to a local area and if needed will be auctioned off.

COMMUNICATIONS

Mr. Barnabei stated he had received a letter and would like to discuss it in executive session.

POLICY ISSUES

None

MEETINGS

August 23, 2004	7:00 p.m.	Regular Meeting, Hancock County Board of Education Board Room, New Cumberland
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There will be a business/work session meeting scheduled on August 18, 2004 at 4:30 p.m. in the Board Room, New Cumberland.

Mr. Barnabei asked if there was a need for executive session.

Mr. Daugherty stated that he had one personnel issue and Mr. Kaser stated that he had two personnel issues to discuss.

Ron Daugherty moved and was supported by Craig Andrews that the board convene in executive session for the reasons stated.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

The board convened in executive session at 7:40p.m.

The board reconvened in regular session at 9:26 p.m.

Three personnel issues, one property, and one communication were discussed in executive session.

Mr. Kaser asked the board to reconsider payment to Scott Electric with the understanding that the charge code would be changed to the stadium project donations.

Craig Andrews moved and was supported by Ron Daugherty that payment be made to Scott Electric with the understanding that the charge code would be changed.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

With no further business before the board, Mr. Barnabei indicated that he would accept a motion to adjourn.

Ron Daugherty moved and was supported by Craig Andrews that the meeting be adjourned.

The meeting was adjourned at 9:36 p.m.

Joe Barnabei, President

Danny A. Kaser, Secretary