

HANCOCK COUNTY BOARD OF EDUCATION

September 26, 2005

The Hancock County Board of Education met in regular session on Monday, September 26, 2005 in the Board Room, New Cumberland, commencing at 7:00 p.m. Board Members present: Ron Daugherty, Chris Fair, Tim Reinard, and John Manypenny. Board Member absent: Joe Barnabei.

Mr. John Manypenny chaired the meeting.

The minutes of the regular meeting of September 12, 2005 were presented for approval.

John Manypenny moved and was supported by Tim Reinard that the minutes be approved.

Motion Carried: Daugherty, Manypenny, and Reinard.
Abstained: Fair.

Callers:

Tom Tompos – addressed the Board regarding the consolidated high school, Mr. Tompos stated that the student enrollment has dropped 60%, what about the administrators/teachers/and support staff, have they also dropped 60%. Mr. Kaser explained to Mr. Tompos that yes, the staff would also reduce because funding for these positions would be based upon student enrollment. Mr. Tompos asked about the Board paying rent to the City of New Cumberland and asked about the lease agreement; asked about the new high school in regards to parking spaces ratio to the seating at the football stadium.

INFORMATION

1. STAFF/SCHOOL RECOGNITION

Deborah Dobosz, Wal-Mart's State Teacher of the Year.

Mr. Kaser introduced Deborah Dobosz to the Board. Lynn Shroades presented Ms. Dobosz with a bouquet of flowers on behalf of the Autism Society of America for all she does for the students. Ms. Dobosz is now in the running for National Wal Mart Teacher of the Year.

Andrea Anderson, Science teacher at Weir High School, is to be congratulated on the excellent job she did representing Hancock County Schools while serving on the 2005 West Virginia Instructional Materials Adoption Committee for Science/Health.

The administration and staff at Allen T. Allison Elementary are to be congratulated for receiving the 2005 SCHOOL OF BEST PRACTICES from the WV Reading Association. The administration and staff at Broadview Elementary are to be congratulated for receiving the 2005 SCHOOL OF BEST PRACTICES from the WV Reading Association.

The administration and staff at Weirton Heights Elementary are to be congratulated for receiving the 2005 SCHOOL OF BEST PRACTICES from the WV Reading Association.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. TRANSFER -- CERTIFIED

It is recommended that the following transfer be approved, effective 9/27/05:

<u>Name</u>	<u>From</u>	<u>To</u>
Marianne Kane	Substitute Teacher Countywide	Teacher (Kindergarten) Broadview Elementary

2. RESIGNATIONS -- CERTIFIED

It is recommended that the following resignations be approved, effective the 2005-06 school year:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Kim Snider	Girls' Softball Head Weir High	Personal
Laura Greathouse	Substitute Teacher Countywide	Personal

3. ASSIGNMENTS -- COACHING/EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following coaching/extra-curricular assignments be approved, effective the 2005-06 school year. Those indicated with an * have met state guidelines established for non-certified personnel in a coaching position.

OAK GLEN HIGH SCHOOL

Boys' Basketball Assistant	Doug Comm*
Boys' Basketball Assistant	Jay Crago*
Girls' Softball Assistant	Gary Mooney*
Girls' Softball Assistant	Alyssa Mick
Girls' Softball Volunteer	Steve Shuman*
Girls' Softball Volunteer	Mark Shenton*
Baseball Head	George Lahr*
Wrestling Assistant	Brian Six*
Wrestling Volunteer	Robert Wilson
Wrestling Volunteer	Dan Smith*
Wrestling Volunteer	Mike Underwood*

ASSIGNMENTS - COACHING/EXTRA-CURRICULAR – CERTIFIED (continued)

WEIR MIDDLE SCHOOL

Builders Club Co-Sponsors

Jaclyn Walters
Sarah Parsons

COUNTYWIDE

Academic Games Leader

Annette Underwood

4. TEACHING IN LIEU OF PLANNING PERIOD

It is recommended that the following be approved for teaching in lieu of their planning period, effective the 2005-06 school year:

OAK GLEN HIGH SCHOOL

April Adams
Kurt Culler

Math, second semester
Math, first semester

5. CHANGE IN DATE OF UNPAID LEAVE OF ABSENCE

It is recommended that the following change in the unpaid leave of absence be approved for maternity reasons:

<u>Name</u>	<u>From</u>	<u>To</u>
Tracey Greathouse Teacher (Business) Weir High	11/5/05 - end of 2005-06 school year	9/26/05 - end of 2005-06 school year

6. ASSIGNMENTS -- ADULT EVENING PROGRAM

It is recommended that the following be approved for the adult evening program at the Rockefeller Career Center:

<u>Name</u>	<u>Class</u>
Crit Smallwood	Welding
Bernie Virden	Heating Maintenance
Frank Rocchio	Weight Training & Toning
Theresa Helba	Yoga

7. ASSIGNMENT – SUBSTITUTES - CLASSIFIED

It is recommended that the following substitutes be approved, effective the 2005-06 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Edward Klonowski	Substitute Custodian	Countywide
Ronald Dunlap	Substitute Custodian	Countywide
Kelley Dofka	Substitute Custodian	Countywide
Jamie Jenkins	Substitute Bus Driver	Countywide
Marcella Blackwell	Substitute Supervisory Aide	Countywide

8. TRANSFERS - CLASSIFIED

It is recommended that the following transfer be approved effective September 28, 2005.

<u>Name</u>	<u>From</u>	<u>To</u>
Carol Marino	Supervisory Aide II Weir Middle School Initial Placement – Spec. Ed. 200 days/7 hours <i>To Fill a Leave of Absence</i>	Supervisory Aide II Liberty Elementary Initial Placement – Spec. Ed. 200 days/7 hours

9. TRANSFERS - CLASSIFIED

It is recommended that the following transfer be approved effective December 13, 2005.

<u>Name</u>	<u>From</u>	<u>To</u>
Catherine Colabrese	Secretary II Weir High School 240 days/8 hours	Secretary II Weirton Heights Elementary 210 days/8 hours

Mr. Kaser presented personnel items 1-7 and addendum items 8-9 and recommended approval.

Tim Reinard moved and was supported by Ron Daugherty that personnel items 1-7 and addendum items 8-9 be approved.

Motion Carried: Daugherty, Fair, Manypenny, and Reinard.

B. FINANCE

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Mr. Kaser presented the list of bills and recommended approval.

Chris Fair moved and was supported by Ron Daugherty that the list of bills be approved.

Motion Carried: Daugherty, Fair, Manypenny, and Reinard.

C. MISCELLANEOUS

1. SUPPORT ORGANIZATION

It is recommended that the following support organization be approved for the 2005-06 school year. Each organization has been provided with the Accounting Procedures for Support Organizations Guidelines and Hancock County Board of Education Policy DIA – Individual School and Support Organizations Accounting Procedures.

New Manchester PTA
Weir High Soccer Boosters
Broadview PTA
Weirton Heights Elementary School PTA
Allison Elementary PTA

Mr. Kaser presented item 1 and recommended approval.

Tim Reinard moved and was supported by Ron Daugherty that item 1 be approved.

Motion Carried: Daugherty, Fair, Manypenny, and Reinard.

2. REQUEST – HANCOCK COUNTY COMMISSION

The Hancock County Commission has requested the use of the following schools for voting places for a special election being held, November 5, 2005.

Allen T. Allison Elementary
New Manchester Elementary
Weir Middle School
Liberty Elementary
Broadview Elementary
Weirton Heights Elementary

Mr. Kaser presented item 2 and recommended approval.

Tim Reinard moved and was supported by Ron Daugherty that item 2 be approved.

Motion Carried: Daugherty, Fair, Manypenny, and Reinard.

3. EXCEPTION TO SENIOR YEAR ATTENDANCE REQUIREMENT

SDS/WH/MC	SDS/WH/AE	SDS/WH/CG
SDS/WH/JK	SDS/WH/DS	SDS/WH/DF
SDS/WH/AE	SDS/WH/TL	SDS/WH/DR
SDS/WH/KR	SDS/WH/SMC	SDS/WH/BL
SDS/WH/NL	SDS/WH/AB	SDS/WH/AC
SDS/WH/JD	SDS/WH/BB	SDS/WH/MB
SDS/WH/TG	SDS/WH/KC	SDS/WH/DG
SDS/WH/KB	SDS/WH/LA	SDS/WH/MB
SDS/WH/BS	SDS/WH/RN	SDS/OG/CS
SDS/OG/AD	SDS/OG/SS	

Mr. Kaser presented item 3 and recommended approval.

Tim Reinard moved and was supported by Chris Fair that item 3 be approved.

Motion Carried: Daugherty, Fair, Manypenny, and Reinard.

4. SURPLUS PROPERTY

It is recommended that the following items be declared surplus property:

Bus #60	1991 INT	Carpenter	1HVBBNSN7MH396700 – SCRAP
Bus #46	1991 INT	Carpenter	1HVBBNSN4MH396699 – SCRAP
Bus #54	1988 INT	Bluebird	1HVIPCFNIJH521188
Bus #29	1988 INT	Bluebird	1HVLPCFN6JH529933
Bus #51	1990 Ford	Sp Ed Ward	1FDWJ65P8LVA46939
Bus #16	1991 Ford	Ward	1FDXJ75P1MVA05366
VAN	1993 Ford	E 250	1FTHE24H5PHA43924

Mr. Kaser presented item 4 and recommended approval.

Ron Daugheerty moved and was supported by Tim Reinard that item 4 be approved.

Motion Carried: Daugherty, Fair, Manypenny, and Reinard.

5. REQUEST

It is recommended that the New Manchester Volunteer Fire Department and Tomlinson Run Park Foundation be granted permission to use two spare buses for their Haunted Hayride on October 21, 22 and 23. The buses will be cleaned and full of fuel when returned.

Mr. Kaser presented item 5 and recommended approval.

Tim Reinard moved and was supported by Chris Fair that item 5 be approved.

Motion Carried: Daugherty, Fair, Manypenny, and Reinard.

6. APPROVAL - HANCOCK COUNTY EMERGENCY SERVICES

Permission to use Weir High and Weir Middle as mass care centers.

Permission to use Allison Elementary School, one principal and one bus driver to assist in a drill, June 27th or 28th 2006.

Mr. Kaser presented item 6 and recommended approval.

Chris Fair moved and was supported by Ron Daugherty, with question, that item 6 be approved.

Ron Daugherty asked about the bus driver and new overtime policy. Mr. Kaser stated that this will fall under another organization and there will be no problem.

Motion Carried: Daugherty, Fair, Manypenny, and Reinard.

7. NEW COURSE

It is recommended that the new courses be added to the John D. Rockefeller IV Career Center curriculum:

Homeland Security

Mr. Kaser presented item 7 and recommended approval.

Ron Daugherty moved and was supported by Tim Reinard that item 7 be approved.

Motion Carried: Daugherty, Fair, Manypenny, and Reinard.

8. WORK-BASED LEARNING SITE

It is recommended that the following be approved for a work-based learning site for the Rockefeller Career Center:

Kravitch Machine in Aliquippa

Mr. Kaser presented item 8 and recommended approval.

Tim Reinard moved and was supported by Chris Fair, with question, that item 8 be approved.

Mrs. Fair asked who would be attending this site. Mr. Danford stated that it is for the welding program.

Motion Carried: Daugherty, Fair, Manypenny, and Reinard.

9. PERMISSION TO ENTER SCHOOL

It is recommended that permission be granted for Christina Fair, to enter Hancock County Schools to collect data and make observations in the special education preschool classes. The data collected will be used in her thesis for graduate work at Franciscan University of Steubenville.

Mr. Kaser presented item 9 and recommended approval.

Tim Reinard moved and was supported by Ron Daugherty that item 9 be approved.

Motion Carried: Daugherty, Manypenny, and Reinard.
Abstained: Fair.

10. STUDENT ACCEPTANCE

It is recommended that the following student acceptance be approved, for the 2005-06 school year.

CODE: HCXSN
 HCXTN
 HCXMC
 HCXDD
 HCXRD

Mr. Kaser presented item 10 and recommended approval.

Chris Fair moved and was supported by Tim Reinard that item 10 be approved.

Motion Carried: Daugherty, Fair, Manypenny, and Reinard.

11. REQUEST FOR OVERNIGHT FIELD TRIP

Tentative approval for an overnight trip for Weir High /Oak Glen High School Key Club to Charleston, November 12 – November 13, 2005. Final approval will be given after receiving itinerary, and list of students/chaperones (pending fingerprints and PPD results).

Mr. Kaser presented item 11 and recommended approval.

Tim Reinard moved and was supported by Chris Fair that item 11 be approved.

Motion Carried: Daugherty, Fair, Manypenny, and Reinard.

12. APPROVAL OF RESOLUTION

It is recommended that the Board of Education approve a resolution establishing bid requirements in compliance with the West Virginia in Competitive Bidding, W. V. Code §5-22-1 (2004)

13. APPROVAL OF RESOLUTION

It is recommended that the Board of Education approve a resolution between the Hancock County Board of Education and the Upper Ohio Valley Building and Construction Trades Council requiring that Construction Contractors comply with certain bidding criteria to ensure to the greatest extent possible quality workmanship, efficient operation, safety, and timely completion of construction, repair, and renovation projects in Hancock County School System.

14. APPROVAL OF QUALIFICATIONS AND RESPONSIBILITY QUESTIONNAIRE

It is recommended that the Board of Education approve the Qualifications and Responsibility Questionnaire for contractors to be included as part of the required bid package for all work bid as part of the November 5, 2005 Bond Levy proposal.

Mr. Kaser presented items 12, 13, and 14 and recommended approval.

Ron Daugherty moved and was supported by Chris Fair that items 12, 13, and 14 be approved.

Motion Carried: Daugherty, Fair, Manypenny, and Reinard.

OLD BUSINESS

None

NEW BUSINESS

Mr. Kaser announced that Mr. Joe Campinelli was the proud parent of a baby boy.

Mr. Kaser commended Allison Elementary Staff and the police on how they handled the situation in regards to the intruder. Mr. Kaser stated that he and Ms. Smith went to access the situation on Friday morning, and that Allison was not built with security in mind, the windows are large because of the lack of air conditioning and that there are many doors, but that the maintenance department will make it a priority to make sure that all doors latch securely. Mr. Kaser stated that there is a lot of traffic during the morning and afternoon at Allison and he would like to find a way to secure the front doors so anyone wishing to enter would have to be let in by someone in the office.

Mr. Kaser asked about the student advisers that have attended board meetings in the past, asking if the Board would like to continue with that or an other option could be that when the Board travels to the various schools, have a student representative give a report, along with Faculty Senate and School Improvement Council. It was agreed upon that we would have students give reports along with Faculty Senate and School Improvement Council.

Mr. Kaser announced that Clacy Williams will be at the John D. Rockefeller IV Career Center, October 6, 2005 at 1:00 p.m. to present the \$16,000,000.00 check.

Mr. Kaser told Mr. Tompos that a teacher from Weir High was trying to get in contact with him to come and give his point of view in regards to the Levy to her class.

Mr. Daugherty stated that in someone's observation they believe that there isn't enough tax money coming back to the county, however for several years now, with the hard work of Mr. Kaser and the central office staff, they were able to bring a lot of money back into the County, to replace windows /doors, etc. The State is giving us back \$16,000,000.00 to the County and there are people working really hard to send it back down State.

Mr. Reinard stated that the Mayor of Weirton would like to schedule a time to congratulate the people who have cleaned up around the Weir High stadium, and would like the Board Members present. A tentative date of October 4th has been scheduled.

COMMUNICATIONS

None

POLICY ISSUES

Mr. Kaser presented policy GCMD, GCME, GDLA – OVERTIME and asked that it be approved to be sent out for a first reading.

Chris Fair moved and was supported by Ron Daugherty that policy be sent out for a first reading.

Motion Carried: Daugherty, Fair, Manypenny, and Reinard.

MEETINGS

October 10, 2005	7:00 p.m.	Regular Meeting, Hancock County Board of Education Board Room, New Cumberland
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Mr. Manypenny asked if there was a need for an executive session.

Two personnel issues and one legal issue will be discussed in executive session.

The Board reconvened in regular session at 8:40 p.m.
Two personnel issues and one legal issue were discussed in executive session. No action was necessary as a result of the discussion.

With no further business before the board, Mr. Manypenny indicated that he would accept a motion to adjourn.

Tim Reinard moved and was supported by Chris Fair that the meeting be adjourned.

The meeting was adjourned at 8:50 p.m.

John Manypenny, Vice - President

Danny A. Kaser, Secretary