

HANCOCK COUNTY BOARD OF EDUCATION

November 29, 2004

The Hancock County Board of Education met in regular session on Monday, November 29, 2004, commencing at 7:00 p.m. Board Members present: Ronald Daugherty, Chris Fair, John Manypenny, Craig Andrews, Joe Barnabei President.

The minutes of the special meeting of November 8, and the regular meeting of November 8, were presented for approval.

John Manypenny moved and was supported by Craig Andrews that the minutes be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

CALLER

Linda Kelly, employee, addressed the board in regards to a three and half hour cook position that she had applied for and was most senior applicant (17 years) but did not get the position because her hours of employment would overlap each other. This position in question is a 3 ½ hour cook at OGMS/OGHS; hours needed 9:30 – 1:00 p.m. Linda works at New Manchester Elementary from 6:00 am – 9:30 am, she stated that the principal at her school would allow her to adjust her time so she can make the 9:30 start time at OGMS, and that she doesn't agree with the decision to hire someone else with less seniority. Mr. Kaser stated that he is the one that made the decision to hire the person listed on the agenda. Mr. Kaser stated that he had to decide where to draw the line, and the state law reads that an employee may hold two contracts as long as they do not overlap, and some employees did not bid on this position because it would have overlapped with the position they hold now and if he were to allow the principal at New Manchester to change the start time, he would have to allow it everywhere. Mr. Barnabei stated that if the Board was to allow the change in flexibility with this case they would probably have to re-bid to allow other employees the same courtesy. Mr. Barnabei stated that this is the first of many to come with jobs being shared. Mr. Andrews stated that schedules can be changed but not in the middle of the school year.

Mrs. Darlene Sperlazza Anthony asked for an executive session with the board.

## INFORMATION

### A. Student/Staff Recognition

1. Jared Mazezka– Oak Glen High School filled in for Frank Cox. Jared reported that Angie Lowers was nominated for the Principal’s Leadership Award; Ksenia Tkachenko, our foreign exchange student from Russia, spoke to Mr. Elliott’s class on Tuesday for International Education Week; Nine sophomores from Oak Glen participated in the Weirton Area Chamber of Commerce’s Youth Leadership Program; Boys and Girls basketball has started practice; wrestling has also started practice; Oak Glen Boys Basketball would like to welcome Coach Fred Hendershot to the program; Drama department wrapped up “Little Shop of Horrors” and will be presenting “It’s a Wonderful Life” on December 9, 10, and 11<sup>th</sup>; Hancock County Junior-Senior Division teams did very well at the Pittsburgh Area S.A.G. E. Academic Games Tournament, November 19<sup>th</sup> taking first and fourth in linguistics and third in propaganda; construction is almost complete, the front entrance has been re-opened and new lights have been installed in the parking lot; Officer Deszo Polgar had a full page article on November 21 in the East Liverpool Review, he was presented with an “Excellence Award”
  
2. Roxanne Hauldren – Weir High School – was not in attendance.

### B. Update Oak Glen Middle School

Mr. Kaser reported that the gym floor has been installed, bleachers will be installed starting this week; brick in the commons area has been power washed; dedication is scheduled for December 14<sup>th</sup> at 2:30 p.m. in the new gym, open house will be held at 6:00 p.m. that evening for people who are not able to attend the dedication ceremony.

Mr. Dzaitkowicz stated that things will be wrapping up at the end of the week in regards to the heating at Oak Glen High School.

### C. Title One Recognition

Broadview Elementary – West Virginia Distinguished Title I School

Weirton Heights Elementary – West Virginia Distinguished Title I School  
National Distinguished Title I School

Ms. Sue Krukowski introduced people in attendance from Broadview Elementary and Weirton Heights Elementary. Ms. Krukowski stated that this is the third year in a row for Weirton Heights Elementary to be chosen as a West Virginia Distinguished Title I School and the first time ever to be chosen as a National Distinguished Title I School. Ms. Krukowski also stated that Weirton Heights Elementary was named an Exemplary School. Ms. Krukowski stated that she would like to thank the entire staff for their hard work. Mr. Joe Barnabei, on behalf of the Board, congratulated everyone involved.

D. Curriculum Update

Sue Smith – Pre - K

Ms. Smith passed out information to the Board in regards to the Pre – K plan. Ms. Smith stated that West Virginia has mandated that by the 2012 – 2013 school year, three year olds with special needs and any four year old must have the opportunity to attend a Pre K program and each county must present an annual plan. A committee has been formed and progress has been made in the plan that is due January 21<sup>st</sup>. After a lengthy discussion it was decided that a work session be scheduled to go over the Pre – K program.

E. NCLB Plan

Sue Krukowski

Ms. Krukowski gave a copy of the testing results to the Board, stating that overall the schools are good, but there is one category that needs work and that is on the special education area, and as of November 19 all guidelines were changed. Ms. Krukowski stated that they are meeting and working on ideas, finding goals for this year and each must have a detailed budget. This is to be submitted January 6<sup>th</sup>.

F. EdLine

Lou Casini gave a power point presentation first on the AESOP call out system. Mr. Casini stated that this system is active for professional personnel, and may be up and running for service personnel by January. Mr. Casini showed samples of Data assessment, absent report, and reporting capabilities.

Mr. Casini gave a review on Edline, this supports information in place with grade quick. Basic frame work has been set up; OGMS was the first to go active. Mr. Smolski from Oak Glen stated that parents can go into his assignments and get up to date progress reports and absences, and stated that he can send his grade book to Edline and can access it from home if needed. Mr. Karpyk from Weir High stated that this helps to communicate better with the parents; Mr. Casini stated that announcements can be added also.

Mr. Casini stated that one problem is the digital divide, when some parents do not have access to the internet. Mr. Casini stated that progress reports can be made available at any time, the parent just needs to call the school to ask for one and it can be made ready in just a few minutes. Mrs. Fair asked if the divide was big and Mr. Casini stated that it was huge, but hope that this will help bridge the gap. Mr. Casini stated that he will be offering training to the parents.

**RECOMMENDATIONS OF THE SUPERINTENDENT**

**A. PERSONNEL**

1. RESIGNATIONS -- CERTIFIED

It is recommended that the following resignations be approved, effective the dates indicated:

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Carol Kohnfelder	Teacher (Grade 4 Liberty Elementary	Retirement	01/20/05
Paula Vagnoni	Teacher (Health) Oak Glen High	Administrative Release	11/29/04

2. RESIGNATION -- COACHING -- CERTIFIED

It is recommended that the following coaching resignation be approved, effective 11/16/04:

OAK GLEN HIGH SCHOOL

Baseball Head                      Joseph Paolo

3. TRANSFERS - CLASSIFIED

It is recommended that the following transfer be approved, effective December 1, 2004

<u>Name</u>	<u>From</u>	<u>To</u>
Mary Katherine Dalesio	Supervisory Aide III Weirton Heights Elementary 200 days/7 hours Int. placement-Kindergarten	Supervisory Aide III Transportation/Classroom 200 days/7 hours Int. placement – Special Ed
John Showalter	Bus Driver – Bus #20 Transportation 200 days/5.75 hours	Bus Driver – Bus #57 Transportation 200 days/5.75 hours To Fill Leave of Absence
Elizabeth Lawton	Cook II Weirton Heights Elem 200 days/3.5 hours	Cook II Weir Middle/Weir High 200 days/3.5 hours

4. ASSIGNMENT – CLASSIFIED

It is recommended that the following assignments be approved effective December 1, 2004.

<u>Name</u>	<u>Position</u>	<u>Location</u>
Mary Steineman	Cook II 200 days/3.5 hours	Oak Glen Middle School/ Oak Glen High School

ADDENDUM

5. ASSIGNMENTS -- SUBSTITUTES -- CERTIFIED

It is recommended that the following be approved as substitute teachers, effective the 2004-05 school year:

<u>Name</u>	<u>Areas of Certification</u>
Carrienne Candal	Elementary Education K-6
Rosaria Terramani	English 7-12
Stephen Hanna	English 7-12, Social Studies 7-12, Counselor 7-12

6. ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended that the following coaching assignments be approved, effective the 2004-05 school year. These individuals have met state guidelines established for non-certified personnel in a coaching position.

WEIR HIGH SCHOOL

Wrestling Assistant	Scott Schrader
Wrestling Assistant	Mike Frangos

7. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following unpaid leave of absence be extended from December 1, 2004 to January 15, 2005.

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Edward Stanley	Maintenance	Medical

Mr. Kaser presented personnel items 1-4 and addendum items 5 – 7 and recommended approval.

Mr. Daugherty asked if item 1 could be taken into executive session.

Mr. Kaser revised his recommended to personnel items 2-4 and addendum items 5-7 and recommended approval.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

**B. FINANCE**

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Mr. Kaser presented the list of bills and recommended approval.

Chris Fair moved and was supported by Ron Daugherty that the list of bills be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

**C. MISCELLANEOUS**

. Work Based Learning Sites

It is recommended that the following work locations be approved as Work Based Learning Sites for students in Hancock County.

Weirton Busy B Muffler

Mr. Kaser presented item 1 and recommended approval.

Ron Daugherty moved and was supported by Craig Andrews that item 1 be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

2. APPROVAL OF INVOICES

Request authorization to pay invoices pending approval of the School Building Authority.

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
Capitol Business	OGMS Project	\$ 215.04
Savage	OGMS	\$160,000.00
Savage	OGMS	\$ 34,981.03

Mr. Kaser presented item 2 and recommended approval.

Craig Andrews moved and was supported by Ron Daugherty, with question, that item 2 be approved.

Mr. Daugherty asked if anyone had looked at the glazed tile in the gym area. Mr. Kaser stated that yes, he has and Mr. Tom Young also has looked at the glazed tile. Mr. Barnabei asked if the 2<sup>nd</sup> listed company was within their bid. Mr. Kaser stated that all payments have been within the bid and if not it was within the change order.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

3. SUPPORT ORGANIZATIONS

The following list of support organizations is being presented for approval for the 2004-05 school year. Each organization has been provided with the Accounting Procedures for Support Organizations Guidelines and Hancock County Board of Education Policy DIA – Individual School and Support Organizations Accounting Procedures.

Weir Wrestling Boosters

Mr. Kaser presented item 3 and recommended approval.

John Manypenny moved and was supported by Ron Daugherty that item 3 be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

4. REQUEST FOR OVERNIGHT FIELD TRIP

Tentative approval for an overnight trip for Oak Glen Middle School 8<sup>th</sup> grade to Washington D.C., April 2 - 3, 2005 and April 16 – 17, 2005. Final approval will be given after receiving itinerary, and list of students/chaperones (pending fingerprints and PPD results).

Mr. Kaser presented item 4 and recommended approval.

Ron Daugherty moved and was supported by Craig Andrews that item 4 be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

5. BIDS – FOOD TRUCK

The following bids were received for food truck. It is recommended that the bid(s) indicated by the asterisk (\*) be approved.

Company

OS Hill  
47866 Y & O Road  
East Liverpool, OH 43920

Bids

Supreme	\$61,077.00* (Add \$744.00 for added side door)
Quality	\$62,709.00
Cross	\$62,047.00

Company

West Gate  
3680 Leharps Road  
Youngstown, OH 44515

Bids

\$63,992.00

Mr. Kaser presented item 5 and recommended approval.

Chris Fair moved and was supported by John Manypenny that item 5 be approved.

Mr. Barnabei asked if this was a budgeted item. Mr. Kaser stated that there was money in the budget but not this much. Mr. Campinelli stated that there was \$55,000.00 in the budget for the truck.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

### **OLD BUSINESS**

Mr. Kaser stated that at the last meeting he gave the board the total of students enrolled according to the second month report, however, the State has made revisions to it and now we are actually down one student, some pre school age children to not attend every day and that is where there was a correction.

Mr. Kaser stated that at the last meeting they had discussed the Weir High Baseball field trip and questions had been raised. The answers to the questioned raised were in the board's packets. Mr. Daugherty stated that he didn't have any more questions but, he did have some problems with it.

Mr. Kaser stated that parking lot lights have been installed at Oak Glen High School, but on a temporary basis, they are not the ones ordered. The lights are on back order and we should get them in January.

### **NEW BUSINESS**

Mr. Kaser stated that he had received a letter that all schools are fully accredited.

Mr. Kaser stated that he has a contract from George Jr. that needs Mr. Barnabei to sign.

Mr. Barnabei stated that everyone is aware of the embarrassing situation that occurred, and that the Board has not met with Mr. Kaser to discuss this yet and after investigating the situation Mr. Kaser will give a full report to the Board. Mr. Kaser stated that he has spoken to Mr. Hudek and they have discussed State Policies and Hancock County Policies and they will be followed.

### **COMMUNICATIONS**

None

## **POLICY ISSUES**

1. **POLICY EEA**

The following *revised* policy is being recommended to go out for a first reading.

EEA Student Transportation/ Passenger on the School Bus

2. **POLICY IGCD**

The following *revised* policy is being recommended to go out for a first reading.

IGCD Advanced Placement

3. **POLICY JBBA**

The following *revised* policy is being recommended to go out for a first reading.

JBBA Pre K/Kindergarten/First Grade Entrance and Attendance

Mr. Kaser presented items 1-3 and recommended approval.

John Manypenny moved and was supported by Craig Andrews that items 1-3 be approved and sent out for a first reading.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

## **MEETINGS**

November 30, 2004	6:00 p.m.	Special Meeting, Hancock County Board of Education Board Room, New Cumberland Purpose of this meeting: Consideration and possible action on one student expulsion
December 13, 2004	7:00 p.m.	Regular Meeting, Hancock County Board of Education Board Room, New Cumberland

Mr. Barnabei set the date of Tuesday, December 7, 2004 at 5:00 p.m. as a work session/business to discuss the Pre – K plan.

Mr. Barnabei stated there was a need for executive session. Mr. Kaser stated that he had one contract issue to discuss.

Chris Fair moved and was supported by Ron Daugherty that the board convene in executive session.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

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The board reconvened in regular session at 10:12 p.m.

Mr. Kaser stated that there was a discussion on two issued that needed no action. Mr. Kaser stated that there was a discussion with a caller regarding a school related incident.

Mr. Kaser presented personnel item 1 and recommended approval.

Ron Daugherty moved and was supported by Craig Andrews that item 1 be approved.

Motion Carried: Andrews, Daugherty, Fair, Manypenny, and Barnabei, President.

With no further business before the board, Mr. Barnabei indicated that he would accept a motion to adjourn.

Ron Daugherty moved and was supported by Craig Andrews that the meeting be adjourned.

Motion Carried: Andrews, Daugherty, Manypenny, and Barnabei, President.

The meeting was adjourned at 10:14 p.m.

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Joe Barnabei, President

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Danny A. Kaser, Secretary