

HANCOCK COUNTY BOARD OF EDUCATION

December 1, 2003

The Hancock County Board of Education met in regular session on Monday, December 1, 2003 in the Board Room, New Cumberland, commencing at 7:00 p.m. Board Members present: Joe Barnabei, John Manypenny, Ron Daugherty, Chris Fair, and Craig Andrews, President.

The minutes of the regular meeting of November 10, 2003 were recommended for approval.

John Manypenny moved and was supported by Joe Barnabei that the minutes be approved.

Motion Carried: Vote yes: Manypenny, Barnabei, and Andrews, President.
Abstained: Daugherty and Fair.

INFORMATION

A. Student/Staff Recognition

Ashley Sobotka, Weir High School reported that Cory Zarnoch won an all expense paid trip to CNN in Atlanta Georgia to “shadow” anchors, producers, directors and writers for a day; December 3rd there will be a financial aid program for seniors and their parents; December 11 there will be a speaker on the dangers of smoking and tobacco; student council, key club, and tri-hi-y will have a tag day for Salvation Army; School yearbooks will be on sale until December 19th; December 18 the environmental science club will be traveling to the Carnegie Science Center.

Joshua Oyster, Oak Glen High School reported that he hoped everyone had a very pleasant Thanksgiving holiday; very few activities are occurring at Oak Glen; Winter sports have not begun yet, and most clubs have little or nothing to report; a Show Choir has recently been formed; the lower gym has been painted a nice calmer white; Christmas dance will be held this Saturday; Only three full weeks remain until Christmas break.

B. Weirton Medical Center Foundation

HEALTHY Community Grant - Michelle Chappell

Michelle Chappell representing the Weirton Medical Center Foundation announced a renewal and increase of the Healthy Communities Grant to Ethel Riser. The \$8,000 grant will be for the next school year. Last year's award was for \$6,500.

Ms. Riser coordinates the grant activities, aimed at promoting healthy lifestyles and good lifestyle choices such as not smoking, being drug and alcohol free. The students are trained in the various programs and when training is completed they go wherever they are asked to present their presentation.

4. EXTENSION OF LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following extension of leave of absence be approved:

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Dates</u>
Francis Oliver	Cook Broadview	Medical	12/4/03 - Indefinite

ADDENDUM

5. TRANSFER - CERTIFIED

It is recommended that the following transfer be approved, effective 12/3/03:

<u>Name</u>	<u>From</u>	<u>To</u>
Sharon Marsella	Substitute Teacher (RIF) Countywide	Teacher (Grade 4) Jefferson Elementary

Mr. Kaser presented personnel items 1-4 and addendum item 5 and recommended approval.

John Manypenny moved and was supported by Joe Barnabei that personnel items 1-4 and addendum item 5 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

B. FINANCE

1. List of Bills

It is recommended that the lists of bills be approved for payment.

Mr. Kaser presented the first list of bills and recommended approval.

Chris Fair moved and was supported by Ron Daugherty that the first list of bills be approved.

Motion Carried: Vote yes: Manypenny, Daugherty, Fair, and Andrews, President.
Abstained: Barnabei

Mr. Kaser presented the remaining six lists of bills and recommended approval.

Chris Fair moved and was supported by John Manypenny that the remaining six list of bills be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

C. MISCELLANEOUS

1. Substitution of Securities

It is recommended that the request for substitution of securities be approved.

WESBANCO

Substitute,

FNMA Notes 4.75% due 02/21/13
Cusip 31359MQV8

For,

FHLB Notes 3.25% due 12/15/03
Cusip 3134A4JH8

Mr. Kaser presented item 1 and recommended approval.

Chris Fair moved and was supported by John Manypenny that item 1 be approved.

Mr. Andrews asked how this worked, Mr. Kaser stated that the banks have to cover the money that we have in them, when the one pledge expires they have to replace it with a different one, the one that is being replaced expires on 12/15/03 with the new one expiring on 02/21/13.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

2. Support Organization

It is recommended that the following support organization be approved for the 2003-04 school year. Each organization has been provided with the Accounting Procedures for Support Organizations Guidelines and Hancock County Board of Education Policy DIA – Individual School and Support Organizations Accounting Procedures.

Oak Glen High School Girl's Softball Boosters

Mr. Kaser presented item 2 and recommended approval.

Ron Daugherty moved and was supported by Joe Barnabei that item 2 be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

3. PROPOSED JOB POSTINGS FOR 2004-05

It is recommended that the proposed job postings be approved for the 2004-05 school year. (See Attached)

Professional:

Allison	*	Grade K	1 Position
		Grade 1	1 Position
		Grade 3	1 Position
		Grade 4	1 Position
		Special Ed – SPH	1 Position (May be County wide)

New Manchester	*	Grade K	1 Position
		Grade 3	1 Position
		Special Ed. – Multi	1 Position

Classified:

Allison	*	Kindergarten Aide	1 Position
		Custodian	½ Position
New Manchester	**	Aide	1 Position

- * Kindergarten positions are contingent upon 2004-05 registration figures.
- ** Special Ed Aide: Multi replaces existing current LD position

Proposed Job Postings: 5-8

Professional:

Grade 5	6 positions
Grade 6	6 positions
Special Education	6 positions (3 LD;1 BD/Autism; 1 MI, 1 Multi)
Math	4 positions
Language Arts	4 positions
Science	4 positions
Social Studies	4 positions
PE / Health	2 positions
Music	2 positions (1 General/Chorus) (1 Band/General)
Art	1 position
Tech Ed	1/2 position
Home Ec	1 position
Math/Computer Resource	1 position
eLibrarian/Computer Resource	1 position
Guidance	1 position
Spanish	1 position
Total	44.5 positions

Administration

Principal	1 position
Assistant Principal's	2 positions

Classified – Aides:

Cook	1 Full-time
.....	2 ½-time Positions
Custodian	4 Positions
Secretary	2 Position

Mr. Kaser presented addendum item 3 and recommended approval.

Chris Fair moved and was supported by Ron Daugherty, with question, that addendum item 3 be approved.

Mr. Kaser stated that the Career Center has received a grant for the staff to attend training for the new position in Houston.

Mr. Daugherty pointed out that under the Administration area it states three principals when it should really state one principal and two assistant principals. Mr. Kaser stated that it should read that way and with the correction noted, recommended the change. Mr. Barnabei asked when the jobs would be posted and Mr. Kaser stated hopefully next Wednesday. Mr. Barnabei asked about what affect RIF will have on the jobs. Mr. Kaser stated that he will add a note on the posting stating that if a younger teacher bids on a position there is a possibility of being RIF'd.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

OLD BUSINESS

None

NEW BUSINESS

None

COMMUNICATIONS

None

POLICY ISSUES

None

MEETINGS

December 15, 2003	7:00 p.m.	Regular Meeting, Hancock County Board of Education Board Room, New Cumberland
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EXECUTIVE SESSION

Mr. Andrews asked if there was a need for an executive session.

None was stated.

With no further business before the board, Mr. Andrews indicated that he would accept a motion to adjourn.

Chris Fair moved and was supported by Joe Barnabei that the meeting be adjourned.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, Fair, and Andrews, President.

The meeting was adjourned at 7: 35 p.m.

Craig Andrews, President

Danny A. Kaser, Secretary