

HANCOCK COUNTY BOARD OF EDUCATION

March 23, 2010

The Hancock County Board of Education met in regular session on Tuesday, March 23, 2010, in the Board Room, New Cumberland, commencing at 6:30 p.m. Board Members present: Patsy Brancazio, Chris Fair, Laura Greathouse, John Manypenny, and Jerry Durante, President.

The minutes of the regular meeting of March 8, 2010 were presented for approval.

John Manypenny moved and was supported by Patsy Brancazio that the minutes be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

**CALLERS**

None

**INFORMATION**

1. Faculty Senate and School Improvement Council

Broadview Elementary School

Dawn Petrovich, Faculty Senate -School Improvement Council  
Allison Phillips, Student Council

Reports Attached.

Liberty Elementary School

Pete Webb, Faculty Senate  
Debbie Dunham, School Improvement Council  
Paulayna Zias, Student

Reports Attached.

Weirton Heights Elementary School

Colleen Wetzel, Faculty Senate  
Frank Carey, School Improvement Council  
Meghan Hawthorne, Student

Reports Attached.

2. Melanie Donofe – Arch Coal Award

Miss Smith stated that Melanie Donofe was one of twelve teachers named for this award. Melanie shared her trophies and experience with the Board. Melanie stated that only two other educators in Hancock County Schools have ever won this award: Faye Stump and Patty Cowan.

3. Weir Middle/ Weir High HVAC - Update

Mr. Dziatkowicz stated that air handler 8 will be finished by tomorrow. Air handlers 9, 10 & 11 will then be removed. Piping in the Middle School has started; the Middle School work is being done by the afternoon shift. Miss Smith stated that the goal is to have the air conditioning working in the gym by graduation. Finnigan representatives are making efforts to achieve this goal.

4. Change Order – Weir Middle/Weir High HVAC

Miss Smith stated that this change order will place insulation on the chillers to reduce noise. This will be beneficial for instruction in the classroom.

**RECOMMENDATIONS OF THE SUPERINTENDENT**

**A. PERSONNEL**

1. TRANSFERS -- CERTIFIED

It is recommended that the following transfers be approved, effective the 2010-11 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Diana Johnston	Teacher (Kindergarten-RIF) New Manchester Elementary	Teacher (Grade 1) Allison Elementary
Jennifer Curtis	Teacher (Grade 2) Allison Elementary	Teacher (Grade 1) Weirton Heights Elementary
Jennifer Molish	Teacher (Business) Weir High	Teacher (Business) Oak Glen High
Amy Wilson	Teacher (Art) Countywide, Base-New Man.	Teacher (Grade 3) Allison Elementary
Amanda McKinney	Teacher (Math) Weir High	Teacher (Math) Oak Glen High
Leslie Veltri	Substitute Teacher Countywide	Teacher (Multi-cat./Elem./Autism) Allison Elementary

2. ASSIGNMENTS -- CERTIFIED

It is recommended that the following be approved as substitute teachers, effective the 2009-10 school year:

<u>Name</u>	<u>Areas of Certification</u>
Debra Marino	English 7-12, Speech 7-12, Language Arts 7-12
Lisa Unzicker	Elementary Education K-6

3. RESIGNATIONS -- COACHING/EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following resignations be approved, effective the end of the 2009-10 school year:

OAK GLEN HIGH SCHOOL

Girls' Basketball Head	Philip Rujak
Boys' Track Head	Philip Rujak
Yearbook	Philip Rujak
Newsletter	Philip Rujak

4. ASSIGNMENTS -- COACHING/EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2009-10 school year. The individual indicated with an asterisk (\*) has met state guidelines established for non-certified personnel in coaching activities.

WEIR HIGH SCHOOL

Baseball Assistant (Unpaid)	John Wiseman*
Technology Site Contact (to fill the position only while Alyssa Mick is on maternity leave)	Jennifer Molish

5. NEW POSITION -- CERTIFIED

It is recommended that the following position be approved and advertised for the 2010-11 school year:

TRANSITION AND SECONDARY CAREER EDUCATION TEACHER

Miss Smith presented personnel items 1, 2, 3, 4, & 5 and recommended approval, stating that item 5 is for transition, not an additional position. The format has been changed a bit.

Chris Fair moved and was supported by Jerry Durante that items 1, 2, 3, 4, & 5 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

6. TRANSFER - CLASSIFIED

It is recommended that the following transfer be approved effective March 25, 2010 through June 8, 2010:

<u>Name</u>	<u>From</u>	<u>To</u>
Tyra Clark	Substitute Aide Countywide	Supervisory Aide New Manchester Elementary Pre-K Handicapped

7. TRANSFER - CLASSIFIED

It is recommended that the following transfer be approved effective for the 2010-2011 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Kim Yeater	Aide/Autism Mentor Weir Middle School 200 hours/8 hours	Aide/Autism Mentor Weirton Heights Elementary 200 hours/8 hours

8. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved effective March 9, 2010:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Lisa Pauley	Cook IV Countywide	Retirement

9. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved effective April 30, 2010:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
David White	Painter/Groundsman /Handyman	Retirement
Betty Colvin	Bus Driver Transportation	Retirement

10. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved effective May 31, 2010;

<u>Name</u>	<u>Position</u>	<u>Reason</u>
William Drennan	Custodian II Weir High School	Retirement

11. ADMINISTRATIVE RELEASES- SUBSTITUTES

It is recommended that the following administrative releases be approved effective March 8, 2010:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Charles Bailey	Custodian	Countywide
Christina Hayes	Custodian	Countywide
Eric Null	Food Truck/Custodian	Countywide

Miss Smith presented personnel items 6, 7, 8, 9, 10, & 11 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that items 6, 7, 8, 9, 10, & 11 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

**B. FINANCE**

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Miss Smith presented the list of bills and recommended approval.

Patsy Brancazio moved and was supported by Laura Greathouse that the list of bills be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

C. MISCELLANEOUS

1. STUDENT RELEASE

It is recommended that the following student releases be approved, for the 2010-11 school year:

CODE: BCX132  
BCX192  
BCX62

Miss Smith presented item 1 and recommended approval.

Chris Fair moved and was supported by John Manypenny that item 1 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

2. APPROVAL OF INVOICES

Request authorization to pay invoices pending approval of the School Building Authority:

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
McKinley	WM/WH HVAC	\$ 2,652.00
McKinley	OGHS AC	\$ 6,029.75

Miss Smith presented item 2 and recommended approval.

Laura Greathouse moved and was supported by Patsy Brancazio that item 2 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

3. Bids – Oak Glen High School

The following bids were received for Oak Glen High School Air Conditioning. It is recommended that the bid(s) indicated by the asterisk (\*) be approved.

Company

Cattrell Companies

<u>Bid</u>	Base Bid	\$1,486,000.00
	Add Alternate #1	\$ 99,400.00
	Add Alternate #2	\$107,200.00
	Add Alternate #3	\$111,400.00
	Deduct Alternate #4	\$ 11,000.00

Company

Climatech, Inc

<u>Bid</u>	Base Bid	\$1,797,000.00
	Add Alternate #1	\$168,000.00
	Add Alternate #2	\$168,000.00
	Add Alternate #3	\$218,000.00
	Deduct Alternate #4	\$ 12,000.00

Company

R. A. Finnegan, Inc.

<u>Bid</u>	Base Bid	\$1,487,600.00
	Add Alternate #1	\$ 90,400.00
	Add Alternate #2	\$ 93,250.00
	Add Alternate #3	\$119,000.00
	Deduct Alternate #4	\$ 11,000.00

Company

H E Neumann

<u>Bid</u>	Base Bid	\$1,530,000.00
	Add Alternate #1	\$104,320.00
	Add Alternate #2	\$104,470.00
	Add Alternate #3	\$123,370.00
	Deduct Alternate #4	\$ 25,000.00

Company

W. G. Tomko, Inc.\*

<u>Bid</u>	Base Bid	\$1,468,000.00*
	Add Alternate #1	\$ 84,000.00
	Add Alternate #2	\$ 84,000.00
	Add Alternate #3	\$100,000.00
	Deduct Alternate #4	\$ 9,000.00

Company  
GRAE Con.

<u>Bid</u>	Base Bid	
		\$1,670,000.00
Add	Alternate #1	\$ 91,000.00
Add	Alternate #2	\$ 92,000.00
Add	Alternate #3	\$113,000.00
Deduct	Alternate #4	\$ 9,000.00

Miss Smith presented item 3 and recommended approval.

Miss Smith stated that she is happy to report that this bid came in under budget so we can add the alternates, we also had a deduct listed which can now be added.

John Manypenny moved and was supported by Patsy Brancazio, with question, that item 3 be approved.

Mr. Brancazio asked where the awarded company was located. Miss Smith answered that they are from Finleyville, PA. Mr. Brancazio asked if they were Union. Miss Smith stated yes. Mr. Brancazio asked if any of the bids were from companies in West Virginia. Miss Smith stated that Neumann is from West Virginia. Only one company was non union that bid. The awarded company must be bonded and they must be approved by the SBA.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

4. REQUEST

It is recommended that ArcelorMittal, Weirton Plant be granted permission to use two buses for their ArcelorMittal USA Safety Day, on April 28, 2010. The hours of the Safety Day will be from 10:00 am to 2:00 pm.

Miss Smith presented item 4 and recommended approval.

Chris Fair moved and was supported by Patsy Brancazio that item 4 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

5. REQUEST – HANCOCK COUNTY COMMISSION

The Hancock County Commission has requested use of the following schools for the May 11, 2010 Primary Election and the November 2, 2010 General Election:

Allen T. Allison Elementary	New Manchester Elementary
Weir Middle School	Weirton Heights Elementary
Liberty School (precincts 23 & 25)	Broadview Elementary

Miss Smith presented item 5 and recommended approval.

Chris Fair moved and was supported by John Manypenny that item 5 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

6. STUDENT ACCEPTANCE

It is recommended that the following student acceptance be approved, for the 2010-11 school year:

CODE: HCX16

Miss Smith presented item 6 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that item 6 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

7. REQUEST FOR OVERNIGHT TRIP

Approval for overnight trip –Weir High School Environmental Science Club School to Camp Horseshoe, St. George, WV. Leaving Weir High on April 9, 2010 and returning Sunday, April 11, 2010. List of students and chaperones attached.

Miss Smith presented item 7 and recommended approval.

John Manypenny moved and was supported by Laura Greathouse that item 7 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

UNFINISHED BUSINESS

Miss Smith stated that the boiler at Allison Elementary is installed and working fine.

Mr. Durante stated that Miss Smith made her presentation to the School Building Authority Monday and there were many, many counties vying for money, with us being one of them. Hancock County Schools is asking for 19 million dollars. Mr. Durante stated that Miss Smith did a commendable job, and was very prepared for the possible questions the SBA might have. Hancock County Schools will know in about a month if they were awarded any money from the School Building Authority. Miss Smith stated that if this is approved it will be the most money the SBA has ever issued to Hancock County Schools, but to remember this money is contingent upon the passage of the bond levy.

**NEW BUSINESS**

None

**COMMUNICATIONS**

Miss Smith stated that tomorrow a group of employees will be meeting at Weir Middle School in regards to the new Weirton Elementary School. The meeting will be held from 4:00 – 6:00 p.m. Miss Smith stated that on Monday, March 29 this committee will board a school bus and travel to Marshall County to tour the new school. The committee will also meet all day on April 8 and April 9 to complete the Ed Specifications project with Planning Advocates.

**POLICY ISSUES**

1. **POLICIES**

This policy is being presented for a second reading. This policy was passed at its first reading on February 8, 2010 and sent out for comments.

**EFDA CENTRALIZED FOOD SERVICE BILLING**

Miss Smith presented item 1 and recommended approval.

Laura Greathouse moved and was supported by Patsy Brancazio that item 1 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

**MEETINGS**

April 12, 2010	7:00 p.m.	Regular Meeting, Hancock County Board of Education, Board Room, New Cumberland
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Miss Smith stated that she would like to schedule a work session/business meeting on Thursday, March 25<sup>th</sup> starting at 5:30.

With no further business before the board, Mr. Durante adjourned the meeting.

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Gerald Durante, President

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Suzan L. Smith, Secretary