

HANCOCK COUNTY BOARD OF EDUCATION

July 19, 2010

The Hancock County Board of Education met in regular session on Monday, July 19, 2010, in the Board Room, New Cumberland, commencing at 6:30 p.m. Board Members present: Patsy Brancazio, Toni Hinerman, John Manypenny, and Jerry Durante, President. Board Member absent: Laura Greathouse.

The minutes of the regular meeting of June 28, 2010, special meeting of June 29, 2010, special meeting of July 6, 2010 and the special meeting of July 12, 210 were presented for approval.

Patsy Brancazio moved and was supported by John Manypenny that the minutes be approved.

Motion Carried: Brancazio, Hinerman, Manypenny, and Durante, President.

CALLERS

None

INFORMATION

1. Textbook Waivers for the 2010-2011 school year.

Miss Smith explained the textbook waivers.

2. 2010-2011 proposed budget has been approved by the West Virginia Department of Education.
3. 2010- 2011 salary schedules have been approved by the West Virginia Department of Education.

Miss Smith stated that she had received letters from Dr. Steve Paine approving the 2010-2011 budge and salary schedules.

Miss Smith stated that there will be a teacher's academy held Aug 17 through the 19th. This will be site based. Miss Smith stated that there will also be a principal's academy held on Aug. 3, 10 & 11th. Information regarding these academies will be mailed to staff members tomorrow.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. RESIGNATION -- CERTIFIED

It is recommended that the following resignation be approved, effective 7/13/10:

| <u>Name</u> | <u>Position</u> | <u>Reason</u> |
|-------------------|--|---------------|
| Stephanie Kolanko | Occupational Therapist Countywide, Base-Student Services | Relocating |

2. TRANSFERS -- CERTIFIED

It is recommended that the following transfers be approved, effective the 2010-11 school year:

| <u>Name</u> | <u>From</u> | <u>To</u> |
|-----------------|---|---|
| Tracy Thomas | Teacher (Grade 4) Weirton Heights Elem. | Teacher (Grade 1) Weirton Heights Elem. |
| Carrie Magnone | Substitute Teacher cat./Elem.Aut.) Countywide | Teacher (Multi- Weirton Heights Elem. |
| Amber Tonacchio | Substitute Teacher Countywide | Teacher (Multi-cat./Content area specialization/Autism) Weir High |

3. ASSIGNMENTS -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2010-11 school year:

| <u>Name</u> | <u>From</u> | <u>Degree/Exp.</u> |
|--------------------|--|--------------------|
| Ruth DelRe | Teacher (Math) Weir High | Bachelors + 15/33 |
| Kelley Meneely | Teacher (Multi-cat./Elem.Aut.) Allison Elementary | Masters/2 |
| Matthew Cashdollar | Counselor Oak Glen Middle | Masters/32 |

4. ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2010-11 school year. The individual with an asterisk (*) has met state guidelines established for non-certified personnel employed in coaching activities.

OAK GLEN HIGH SCHOOL

| | |
|----------------------------|--------------------------------|
| Girls' Softball Assistants | Sherrie Garner Desa Stevens |
|----------------------------|--------------------------------|

WEIR HIGH SCHOOL

| | |
|---|----------------|
| Girls' Soccer Assistant (to be paid by Boosters' Club) | James Luevano* |
|---|----------------|

5. RESIGNATION -- EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following resignation be approved, effective 7/9/10, due to personal reasons:

WEIR HIGH SCHOOL

| | |
|--------------|----------------|
| Science Club | John Colabrese |
|--------------|----------------|

Miss Smith presented personnel items 1, 2, 3, 4, & 5 and recommended approval.

John Manypenny moved and was supported by Jerry Durante that items 1, 2, 3, 4, & 5 be approved.

Motion Carried: Brancazio, Manypenny, and Durante, President..
Abstained: Hinerman

6. RETURN FROM LEAVE OF ABSENCE -- CLASSIFIED

It is recommended that the following return from unpaid medical leave of absence be approved effective August 1, 2010

| <u>Name</u> | <u>Position</u> | <u>Location</u> |
|----------------|-----------------|-----------------|
| Dorothy Dawson | Bus Driver | Transportation |

7. RETURN FROM LEAVE OF ABSENCE -- CLASSIFIED

It is recommended that the following return from unpaid medical leave of absence be approved effective August 6, 2010

| <u>Name</u> | <u>Position</u> | <u>Location</u> |
|---------------|-----------------|------------------------|
| Tess Crummitt | Custodian II | Oak Glen Middle School |

8. RETURN FROM LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following return from unpaid medical leave of absence be approved effective August 20, 2010

| <u>Name</u> | <u>Position</u> | <u>Location</u> |
|----------------|-----------------|-----------------|
| Debby Staley | Cook | Oak Glen Middle |
| Pauline Minnis | Sup. Aide III | Transportation |

9. REQUEST FOR LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following request for unpaid medical leave of absence be approved effective August 20, 2010 to October 4, 2010

| <u>Name</u> | <u>Position</u> | <u>Location</u> |
|-------------|-----------------|----------------------------|
| Tammy Fink | Cook | Weirton Heights Elementary |

10. ASSIGNMENT – SUBSTITUTE - CLASSIFIED

It is recommended that the following person(s) be approved for the 2010-2011 school year:

| <u>Name</u> | <u>Position</u> | <u>Location</u> |
|-----------------------|----------------------|-----------------|
| Robyn Huffman | Aide | Countywide |
| Barbara Jennelle | Aide | Countywide |
| Tasha Ocobock | Aide | Countywide |
| Andrea Mercer | Bus Driver | Countywide |
| Patti Hixenbaugh | Cook | Countywide |
| Joann Kenney | Cook | Countywide |
| Sheila Long | Cook | Countywide |
| Kimberly Haning-Lyons | Cook | Countywide |
| Lisa Sayre | Cook | Countywide |
| Wendi Wilson | Cook | Countywide |
| Cecilia Wounaris | Cook | Countywide |
| Robert Carson | Custodian | Countywide |
| Charles Chevront | Custodian | Countywide |
| Warren Elliott | Custodian | Countywide |
| Stephen Modranski III | Custodian | Countywide |
| Bruce Walker | Custodian | Countywide |
| Glen Cork | Food Truck/Custodian | Countywide |
| Ora Ray Pernell | Food Truck/Custodian | Countywide |
| Terry Raines | Food Truck/Custodian | Countywide |

11. TRANSFER - CLASSIFIED

It is recommended that the following transfers be approved for the 2010-2011 school year:

| <u>Name</u> | <u>From</u> | <u>To</u> |
|--------------------|--|---|
| Mary M. Thomaselli | Aide/Autism Mentor Broadview 7 hours/200 days | Aide/Autism Mentor Weirton Heights Elem 7 hours/200 days |
| Teresa Powell | Secretary III Career Center 3.5 hours/220 days | Secretary III New Manchester Elem 8 hours/210 days |
| Kim Yeater | Aide/Autism Mentor Weirton Heights Elem 7 hours/200 days | Aide/Autism Mentor Allison Elementary 7 hours/200 days |
| Karen Brown | Aide/Autism Mentor Oak Glen Middle 7 hours/200 days | Supervisory Aide II/III/IV Allison Elementary 7 hours/200 days <i>(to fill leave of absence)</i> |
| Tonia Witherow | Supervisory Aide II/III/IV Allison Elementary 7 hours/200 days | Supervisory Aide II/III/IV Special Ed - Transportation 7 hours/200 days |
| Kurt Lyons | Truck Driver/Custodian Central Kitchen 8 hours/200 days | Custodian II Allison Elementary 8 hours/220 days |
| Robert Orr | Bus Driver #18 Transportation 5.75 hours/200 days | Bus Driver #37 Transportation 5.75 hours/200 days |

12. ASSIGNMENTS - CLASSIFIED

It is recommended that the following assignment be approved for the 2010-2011 school year:

| <u>Name</u> | <u>From</u> | <u>To</u> |
|-------------|------------------------------|---|
| Ron Powell | Substitute Transportation | Bus Driver #13 Transportation 5.75 hours/200 days |

Miss Smith presented personnel items 6, 7, 8, 9, 10, 11 & 12 and recommended approval.

Patsy Brancazio moved and was supported by Toni Hinerman that items 6, 7, 8, 9, 10, 11, & 12 be approved.

Motion Carried: Brancazio, Hinerman, Manypenny, and Durante, President.

B. FINANCE

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Miss Smith presented sets 1, 3, 4, 5, 6, 7, & 8 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that lists be approved.

Motion Carried: Brancazio, Hinerman, Manypenny, and Durante, President.

Miss Smith presented set 2 and recommended approval.

Patsy Brancazio moved and was supported by John Manypenny that set 2 be approved.

Motion Carried: Brancazio, Manypenny and Durante.

Abstained: Hinerman

C. MISCELLANEOUS

1. APPROVAL OF INVOICES

Authorization is requested to pay invoices, pending approval of the School Building Authority:

| <u>Company</u> | <u>SBA Project</u> | <u>Amount</u> |
|-----------------|--------------------|---------------|
| R.A. Finnegan | WM/WH HVAC | \$526,843.05 |
| GPC Contracting | Allison/roofing | \$ 67,450.05 |
| McKinley | WM/WH HVAC | \$ 1,206.84 |
| McKinley | OGHS/AC | \$ 4,954.48 |
| WG Tomko | OGHS | \$720,701.55 |
| PBC Inc | WM/WH | \$ 1,411.00 |

Miss Smith presented item 1 and recommended approval.

Toni Hinerman moved and was supported by Patsy Brancazio that item 1 be approved.

Jerry Durante asked how the roofing job was coming at Allison Elementary. Miss Smith stated that it was coming along really well and that she anticipated that they would be done before school starts. Jerry Durante asked about OGHS air conditioning project. Miss Smith stated that they also anticipates being done before school starts. Jerry Durante asked about Weir High. Miss Smith stated that the electric would be shut off next week so that they are able to connect everything into the electrical system. There was a discussion held regarding Weir High School's HVAC project regarding when the project would be finished or at least have something to show for the work that has been ongoing.

Motion Carried: Brancazio, Hinerman, Manypenny, and Durante, President.

2. STUDENT RELEASES

It is recommended that the following student releases be approved for the 2010-11 school year:

CODE: BCX1316
BCX319

Miss Smith presented item 2 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that item 2 be approved.

Motion Carried: Brancazio, Hinerman, Manypenny, and Durante, President.

3. BIDS – WORKERS COMPENSATION

The following bids were received for Workers Compensation Coverage, and it is recommended that the bid marked with the asterisk be approved from August 1, 2010 to June 30, 2011:

| <u>Company</u> | <u>Bid</u> |
|----------------|---------------|
| Hartford | \$299,700.00* |
| Chartis | \$345,591.00 |
| Brickstreet | \$440,032.00 |

The following companies did not bid: Companion, Liberty Mutual, Zurich, and Travelers.

Miss Smith presented item 3 and recommended approval.

Toni Hinerman moved and was supported by John Manypenny that item 3 be approved.

Motion Carried: Brancazio, Hinerman, Manypenny, and Durante, President.

4. STUDENT ACCEPTANCE

It is recommended that the following student acceptance be approved for the 2010-11 school year:

CODE: HCX104

Miss Smith presented item 4 and recommended approval.

John Manypenny moved and was supported by Toni Hinerman that item 4 be approved.

Motion Carried: Brancazio, Hinerman, Manypenny, and Durante, President.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

COMMUNICATIONS

Miss Smith asked the Board to consider having all the regular and special board meetings start at 6:30 p.m. unless there is a special need to change the time. The Board agreed to start all regular and special meetings at 6:30 p.m. unless otherwise noted.

Mr. Durante stated that he had attended the West Virginia School Board meeting for Board Presidents and would like to have a work session scheduled to share the information that was discussed at the meeting.

POLICY ISSUES

None

MEETINGS

Monday, July 29, 2010 6:30 p.m. Special Meeting
Board of Education
Board Room, New Cumberland

The purpose of this meeting: Work Session/Personnel/Business/Bond Call Update

Monday, August 9, 2010 6:30 p.m. Regular Meeting
Board of Education
JDR IV Career Center, New Cumberland

With no further business before the board, Mr. Durante adjourned the meeting.

Gerald Durante, President

Suzan L. Smith, Secretary