

HANCOCK COUNTY BOARD OF EDUCATION

December 14, 2009

The Hancock County Board of Education met in regular session on Monday, December 14, 2009, in the Board Room, New Cumberland, commencing at 7:00 p.m. Board Members present: Patsy Brancazio, Chris Fair, Laura Greathouse, John Manypenny, and Jerry Durante, President.

The minutes of the regular meeting of November 23, 2009, were presented for approval.

Patsy Brancazio moved and was supported by Laura Greathouse that the minutes be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

**CALLERS**

None

**INFORMATION**

1. Sheila Robinson – Globaloria

Ms. Robinson gave a power point presentation to the Board regarding Globaloria, which is an online social network for playing and making games. Students and educators learn how to play and create their own web-games, produce wikis, publish blogs, and openly share and exchange ideas, game codes, questions and progress using the latest digital communication technology.

See Attached:

2. Preliminary Audit Report for fiscal year ending June 30, 2009.

Miss Smith stated that she had an exit meeting with the State Auditor, Jerry Durante, Joe Campinelli and herself. Miss Smith stated that she is happy to report that there were no findings.

3. Innovational Grant - Suzan Smith  
To pursue the approval of Standards Based Report Cards

Miss Smith stated that the West Virginia Board of Education and the West Virginia Department of Education made available this innovational grant. This grant is due by December 29, 2009. Mrs. McGillen has been working closely with the Elementary Principals. The grant will involve all elementary schools; the project is to change from the current report card to a Standard Based Report Card that is aligned with our Content Standards. This grant is contingent upon an 80% approval vote from the Faculty Senates of each school involved.

4. Carol Dight – was selected as Patriotic Teacher of the Year for the District VFW.

Miss Smith stated that Mrs. Carol Dight was selected as Patriotic Teacher of the Year for Hancock County and the district, and will be competing on the State Level.

5. Winter Salt Supply

Miss Smith stated that Hancock County Schools have ordered their salt supply for the winter. Miss Smith stated that the county ordered 140 tons last year at the price of \$140.00 a ton, this year the price per ton was down to \$80.00. Miss Smith stated that she will be following the same procedures as last year when it comes to delays and cancellation of school because of inclement weather. There are a lot of concerns that we have to take into account when dismissing school early, with most parents working, we do not want our young students going home to an empty house. Students will not be let out early unless it is the last resort.

6. Related Arts Grant – Dan Enich

Miss Smith reported that she received notification from Senator Ed Bowman and Senator Jack Yost, that Dan Enich, Principal at Weir Middle School was granted a Community Partnership Grant in the amount of \$3,500.00; Oak Glen Middle was also awarded \$3,000.00, along with Liberty Elementary who was awarded \$4,500.00.

Miss Smith announced that three new buses were delivered and as soon as the cameras are installed and they are inspected, they will be ready for the road. Miss Smith stated that our special education bus will be ready for pick up very soon.

Miss Smith stated that she and Mr. Durante had just returned from Charleston where they attended the School Building Authority meeting, and she is happy to announce that Hancock County Schools was awarded an \$800,000.00 MIP Grant to help complete the Weir High/Weir Middle HVAC project. They were also approved to seek a QZAB loan in the amount of \$600,000.00. This loan is also to help complete the Weir High/Weir Middle HVAC project. Mr. Durante stated that Hancock County Schools is very fortunate to receive this money, it is very important that we are able to finish this project.

## **RECOMMENDATIONS OF THE SUPERINTENDENT**

### **A. PERSONNEL**

#### **1. UNPAID LEAVE OF ABSENCE -- CERTIFIED**

It is recommended that the following unpaid medical leaves of absence be approved, effective the dates indicated:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Tracy Austin	Teacher (Grade 2) New Manchester Elem.	11/18/09 - 02/05/10	Medical
Jennifer Marchese	Teacher (Math) Oak Glen High	12/07/09 - 12/18/09	Medical

2. RESIGNATIONS -- CERTIFIED

It is recommended that the following resignations be approved, effective the dates indicated:

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Jules Adam	Teacher (Science) Oak Glen High	Retirement	6/10/10
Bonnie Block	Dean of Students/ Activities Sponsor Oak Glen High	Retirement	6/30/10
Phillip Carey	Teacher (Math) Weir High	Retirement	6/10/10
Patricia Ferris	Teacher (Grade 4) Allison Elementary	Retirement	6/10/10
Richard Ford	Teacher (Music/Band Director/Industrial Arts/ Technology Education)	Retirement	6/30/10
Mary J. McElroy	Teacher (Speech/Theatre) Weir High	Retirement	6/30/10
Darelle Railingshafer	Teacher (Career Exp.) Career Center	Retirement	6/30/10
Karen Stipek	Teacher (English) Oak Glen High	Retirement	6/10/10
Robert Voithofer	Teacher (Phys. Ed.) Broadview Elementary	Retirement	6/10/10
Joyce Wells	Teacher (Child Care Spec.) Career Center	Retirement	6/10/10
Elaine Wilkins	Teacher (Grade 3) Liberty Elementary	Retirement	6/30/10
Charles Zarnoch	Teacher (Science) Weir Middle	Retirement	6/10/10

3. TRANSFER -- CERTIFIED

It is recommended that the following transfer be approved, effective the 2010-11 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Rachelle Jenkins	Teacher (Elem./LD/BD) Allison Elementary	Teacher (Multi-cat./Elem./Aut.) Allison Elementary

4. RESIGNATION -- COACHING -- CERTIFIED

It is recommended that the following resignation be approved, effective 11/30/09:

OAK GLEN HIGH SCHOOL

Boys' Track Assistant

Trisha Enochs

5. RESIGNATIONS -- EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following resignations be approved, effective the end of the 2009-10 school year:

OAK GLEN HIGH SCHOOL

Band

Richard Ford

Technology Site Contact

Richard Ford

WEIR HIGH SCHOOL

Forensics

Mary Jane McElroy

6. ASSIGNMENT -- COACHING -- CERTIFIED

It is recommended that the following assignment be approved, effective the 2009-10 school year. This individual has met state guidelines established for non-certified personnel in coaching activities.

WEIR HIGH SCHOOL

Wrestling Coach (Non-paid)

Justin Pernell

7. RIFS -- TEACHING IN LIEU OF PLANNING PERIOD -- CERTIFIED

It is recommended that the following teachers be approved for termination of their contracts for teaching in lieu of their planning periods, effective the end of the 2009-10 school year:

Emily Glodowski  
Alison Martin  
Amanda McKinney  
Cathy Perri

Stacy Ruiz  
Jennifer Schiavoni  
Joyce Znoy

8. RIFS -- COACHING -- NON-CERTIFIED

It is recommended that the following coaches be approved for termination of their contracts, effective the end of the 2009-10 school year:

George Antoniou	James Horstman	Ray Pernel
Patricia Binkoski	Kenneth Keller	Jack Porter
Michael Brennan	Christopher LeFever	Timothy Ralph
Ronald Castelli	Timothy Lescallete	Dan Rovira
Eric Cline	Jennifer Long	Scott Schrader
Scott Cook	James Luevano	Brian Six
William Curtis	William Magnone	Heidi Snyder
Darrell Curtis	Bruce Marshall	Gerard Spencer
James Davis	Steven McConnachie	Doug Taylor
Gaylene Eckleberry	Aaron Meadows	Ken Thorp
McClellan Fetty	Gary Mooney	J. Diane Wells
Connie Foltz	Louis Nagy	Ian Whittington
Tracey Hall	Sam Paletta	John Wiseman
David Hinerman	Joseph Pepe	

9. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved effective November 30, 2009:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Floyd LeRoy Riddle	Custodian IV	Retirement

10. RESIGNATION – CLASSIFIED

It is recommended that the following resignations be approved effective December 31, 2009:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Sandra Flanigan	Supervisory Aide	Retirement

Miss Smith presented personnel items 1, 2, 3, 4, 5, 6, 7,8, 9, & 10 and recommended approval.

John Manypenny moved and was supported by Laura Greathouse that personnel items 1, 2, 3, 4, 5, 6, 7, 8, 9, & 10 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

11. NEW POSITION

It is recommended that the following position be approved for the 2009-2010 school year:

Classified

Autism Mentor/Aide                      New Manchester

Miss Smith presented personnel item 11 and recommended approval. Miss Smith stated that the reason that this position is needed is due to the number of students that are entering the Pre-K program. Miss Smith also stated that the person taking the position will be hired and placed on the Reduction in Force list at the same time, if it is a new employee.

Laura Greathouse moved and was supported by Jerry Durante that personnel item 11 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

**B. FINANCE**

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Miss Smith presented sets 1, 2, 3, 5, 6, & 8 and recommended approval.

Chris Fair moved and was supported by Patsy Brancazio that sets 1, 2, 3, 5, 6, & 8 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President

Miss Smith presented set 4 and recommended approval.

Patsy Brancazio moved and was supported by John Manypenny8 that set 4 be approved.

Motion Carried: Brancazio, Fair, Greathouse, and Manypenny.  
Abstained: Durante.

Miss Smith presented set 7 and recommended approval.

Chris Fair moved and was supported by Laura Greathouse that set 7 be approved.

Motion Carried: Fair, Greathouse, Manypenny, and Durante, President.  
Abstained: Brancazio.

**C. MISCELLANEOUS**

**1. REQUEST FOR OVERNIGHT TRIP**

Approval for overnight trip – Weir High Swim Team to Charleston, WV to attend the HYCAT Holiday High School Invitational Swim Meet. Leaving Weirton Monday, December 28<sup>th</sup> and returning the evening of Tuesday, December 29<sup>th</sup>. Students will be transported by private vehicles.

**2. REQUEST FOR OVERNIGHT TRIP**

Approval for overnight trip – Girls Basketball Team to Ravenswood High School, Ravenswood, WV to attend the Holiday Tournament. Leaving Oak Glen High School, December 29<sup>th</sup> and returning at midnight December 30, 2009. Students will be transported by private vehicles.

Miss Smith presented items 1 & 2 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio, with question, that items 1 & 2 be approved.

Mr. Brancazio asked the counties liability with private vehicles being used. Miss Smith answered that they do not currently have a policy stating that students can not be transported by private vehicles. Miss Smith stated that she contacted our insurance carrier and they stated that the person driving the students insurance would be primary and the counties would be secondary insurance. Mr. Durante stated that he has a lot of concern with students being transported by private vehicles. Mr. Durante stated that using private vehicles creates a very severe safety issue. Mr. Durante stated that he thinks that the Board should encourage the use of a school bus when possible, if a team wants to travel outside of the 100 mile radius; they have to bear the cost. Mr. Brancazio stated that the time will come when the Board has to say no to protect itself and if we protect ourselves we will protect our students. A lengthy discussion followed. Mr. Brancazio stated that the Board needs a month or so notice for such events, with the exception of playoffs.

Motion Denied: Voting No: Brancazio, Fair, Greathouse, and Durante, President  
Voting for approval: Manypenny

Mrs. Fair recommended that the field trips be permitted, if they took another means of transportation, a school bus or chartered bus.

Laura Greathouse moved and was supported by Chris Fair that the recommendation be approved.

Motion Carried: Brancazio, Fair, Greathouse, and Durante, President.  
Voting No: Manypenny.

3. APPROVAL OF INVOICES

Request authorization to pay invoices pending approval of the School Building Authority:

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
R A Finnegan	WM/WH HVAC	\$ 350,702.55
McKinley	WM/WH HVAC	\$ 6,896.00
McKinley	OGHS/HVAC	\$ 49,298.35

Miss Smith presented item 3 and recommended approval.

Patsy Brancazio moved and was supported by Laura Greathouse that item 3 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

4. AGREEMENT – WEIRTON GERIATRIC CENTER

Approval to sign an agreement with Weirton Geriatric Center. This agreement is to assist Weirton Geriatric Center and Hancock County Office of Emergency Services in the event of an emergency in the County, the students could be sheltered at this location if an evacuation would be necessary and upon relocation of the students, our school buses would be made available to help with relocation of other individuals.

Miss Smith stated that this agreement with Weirton Geriatric Center is an annual agreement, which is just being renewed. The board agreed to have Miss Smith sign the agreement with Weirton Geriatric Center.

UNFINISHED BUSINESS

1. OPEB update

Miss Smith stated that she and Mr. Durante attended a meeting regarding OPEB. This meeting was a webinar held at RESA IV with 49 counties involved. Mr. Durante stated that there has to be a thirty day notice given that there is a lawsuit that will be filed. The notice should be given in mid December. Mr. Durante stated that once served it doesn't obligate us to file suit immediately after the 30 day notice. Mr. Durante also stated that it was the general feeling that the legislator's are not going to solve this problem, but there has been a task force formed by seven Senator's to look into this matter.

## 2. Computer Upgrades

Miss Smith asked Jennifer DiGiacinto to give the Board an update on our computers. Jennifer stated that there are currently 2,192 computers in the county, 183 white boards, 231 projectors and 24 servers. Jennifer also stated that since September 431 computers have been installed. Jennifer stated that stratus wave is up and running, and almost running at its 100% potential. Jennifer stated that Weir High has a new server, but also has a network issue that will be looked into over the Christmas break.

Mr. Brancazio asked about a grant that Jennifer had applied for. Jennifer stated that they were not successful in obtaining the grant, but can reapply in March. Jennifer stated that when she tried to submit the grant there were technical problems, she tried to go through the technical support/help desk, but was unable to get the problem solved. Jennifer stated that the State Department wrote a letter of support that she sent along with a letter explaining the problem and asked them to allow her to submit the application through the mail. Jennifer stated that she was notified by email about the second week of November that we were not approved.

### **NEW BUSINESS**

1. Transporting students in private vehicles for extra curricular activities.

Miss Smith stated that she is going to withdraw this since it was discussed under the field trip requests.

### **COMMUNICATIONS**

1. Hancock County Board of Health – H1N1
2. Michael Nogay – Appreciation letter

Miss Smith read both Thank You letters aloud.

### **POLICY ISSUES**

None

### **MEETINGS**

December 15, 2009	6:00 p.m.	Special Meeting, Hancock County Board of Education, New Cumberland Board Room, New Cumberland
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Purpose of this meeting: Work Session/Business

January 11, 2010                      7:00 p.m.                      Regular Meeting, Hancock County  
Board of Education, New Cumberland  
Board Room, New Cumberland

With no further business before the board, Mr. Durante adjourned the meeting.

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Gerald Durante, President

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Suzan L. Smith, Secretary